



NATIONAL ENDOWMENT FOR THE

Humanities

**Humanities Connections
Planning Grant Sample**

OMB No: 3136-0134
Expires: 06/30/2021

Applicant Institution:

State College

Project Director:

Rita Brown

Project Period of Performance:

9/1/2020 - 8/31/2021

	Computational Details/Notes	(notes)	Project Total
			9/1/2020 - 8/31/2021
1. Salaries & Wages Name and Title <i>(for personnel employed at applicant institution)</i>	Institutional Base Salary (IBS) for faculty or full-time equivalent (FTE) for non-faculty	% of IBS or FTE	
Project Co-Director (Humanities Department), Rita Brown	Academic year salary: \$65,000	8%	\$5,200
Project Co-Director (Science Department), Luis Rodriguez	Academic year salary: \$65,000	8%	\$5,200
Project Coordinator, Leah Tan	Calendar year salary: \$30,000	5%	\$1,500
Compensation for 4 faculty planning committee members (2 humanities faculty: Miriam Kanu, N.K. Clarke; 2 science faculty: Mae Baldwin, Ellen Rhee)	Academic year salary: \$50,000/year x 4 faculty	2%	\$4,000
Compensation for 2 staff planning committee members (librarian Pat Ochoa; experiential learning coordinator Kit Stevens)	Calendar year salary: \$40,000 x 2 staff:	2.5%	\$2,000
2. Fringe Benefits			
Project Co-Director, Rita Brown	24% of funded portion of salary		\$1,248
Project Co-Director, Luis Rodriguez	24% of funded portion of salary		\$1,248
Project Coordinator, Leah Tan	24% of funded portion of salary		\$360
Faculty Planning Committee Members	24% of funded portion of salary		\$960
Staff Planning Committee Members	24% of funded portion of salary		\$480
3. Consultant Fees <i>(for personnel not employed by applicant institution)</i>			
Visiting Content Consultant Honorarium, Jonathon Lee	2 days@\$750/day		\$1,500

Project Coordinator at Community Partner Organization, Patricia Ramirez	Calendar year salary: \$45,000	3%	\$1,350
4. Travel			
Visiting Content Consultant, Jonathon Lee (campus visit travel)	Minneapolis, MN to State College, PA: airfare \$500; 3 nights' hotel @\$101/night \$303; 3 days per diem @\$61/day \$183		\$986
5. Supplies & Materials			
Readings/resources for directors and participants: 10 sets @ \$40/set			\$400
6. Services			
7. Other Costs			
Photocopying			\$100
Telephone			\$100
8. Total Direct Costs Per Year			\$26,632
9. Total Indirect Costs Per Year @28%			\$7,457
Indirect Cost Calculation: a. Other Sponsored Activities Rate: 28% of modified total direct cost per year. b. Federal Agency: NSF c. Date of Agreement: 12/3/2017			
10. Total Project Costs (Direct and Indirect costs for entire project)			\$34,089
11 Project Funding			
a. Requested from NEH	Outright:	\$34,089	
	Matching Funds:	\$0	
	Total Requested from NEH:	\$34,089	
b. Voluntary Cost Sharing	Applicant's Contributions:	\$0	
	Third Party Contributions:	\$0	
	Project Income:	\$0	

	Other Federal Agencies:	\$0
	Total Cost Sharing:	\$0

12. Total Project Funding	\$34,089
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NOTE:—The amount entered for "**10. Total Project Costs**" must be equal to that shown for "**12. Total Project Funding**."

NOTE—"11. Project Funding": Humanities Connections do not require matching or cost sharing.

- Outright funds do not require the applicant to contribute or raise additional funding. •
- Federal Matching Funds require that the applicant raise an equal amount of money from nonfederal third parties before the amount shown in the budget as "Federal Matching Funds" must be listed again as "Third-Party Contributions."
- Cost Sharing is the money contributed to the project by the applicant as well as nonfederal third parties, other federal agencies, as well as third party in-kind contributions, such as donated services and goods.