



NATIONAL ENDOWMENT FOR THE HUMANITIES

SF-429-A Supplemental Instructions

The National Endowment for the Humanities requires the SF-429A form for proposed Challenge Grant projects involving acquisition, construction, renovation, repair, restoration, or site work. This form is not required for projects that are exclusively focused on planning or those that only involve moveable equipment. For the Challenge grant program, “real property” is defined as any building or site that will be, acquired, constructed, modified, or disturbed as part of the project.

Provide the requested information in the identified sections below of Attachment A for each parcel of real property being reported. **Leave blank any sections not identified below.** Use a separate SF-429A to report information for non-adjacent project sites.

Use Section 18, Remarks to attach a .pdf with the full responses to the required questions, or if you need to include supporting documentation, p.

14a. Description of Real Property. Describe the type of real property being reported (i.e., land, building, etc.) and provide a useful description of the project using the following guidance:

Project Description and Scope

- Provide a succinct description of the design or physical work to be supported with project funds (NEH and any matching funds if required). For example:
The construction project involves renovation and expansion of the Weems Library, a four-story Arts and Crafts building with an original footprint of 5,000 SF, and total square footage of 18,250 sf. The building was constructed in 1910. The project will involve renovation of the original structure and demolition of a 2,000 SF addition, constructed in 1978. The addition will be replaced with new construction of a 4-story building with a 6,000 SF footprint, and adjacent parking lot with 100 spaces of 2,000 SF and a storm water retention pond.

Site Description - required for all renovations (e.g., interior renovations, new windows, roofs, parking, etc.) and construction (including building additions, temporary facilities, and trailers).

- Acreage or units (square feet, meters, or kilometers):
- Current zoning and land use surrounding site (code and brief description):
- Proposed zoning (as applicable):
- Present use of site:
- Current land use on site and years of construction:
- Existing buildings currently on the immediate project site (For each building identify the age of construction, stories, height, total sq. feet or units):
- Vegetation on site (e.g. grasses, shrub, heavily wooded, etc.):
- Streams/wetlands on site or adjacent to the site:
- Proposed ground disturbance of the funded project (sq. footage):
- Will the project alter the use of other land by related development of stores, roads, or site

changes?

- If the project involves the purchase, construction, or lease of new facilities (including temporary facilities and trailers), will it:
 - Substantially increase the capacity of an existing facility?
 - Significantly greater in scope than other development taking place in the area?
 - Have significant unusual characteristics?
 - Has the area around the project undergone major changes in land use/development or are major changes in land use/development planned for the immediately surrounding area?

14b. Address of Real Property. Enter the legal description and complete address for each parcel of real property being reported including the street, city, state, county/parish, country, zip code, and physical location if an address is not available (i.e., latitude, longitude, lot number, parcel number, etc.).

Where an address is not available, or more precision is required, geographic coordinates may be used. Locational data should be recorded with a Global Positioning System (GPS) device or web-based map service using NAD 83, or WGS 84 datum using decimal degrees latitude and longitude, with at least 6 decimal places and a minus (-) to show west longitude or south latitude.

14c. Land Acreage or Square Kilometers. Enter the size of the land where the project is located, in terms of measured acreage or square units (i.e., 1.5 acres, 0.8 sq. km., etc.). Identify the unit of measure.

14e. Real Property Ownership Types. Check the applicable box(es) to indicate the real property ownership type(s). If more than one type is applicable, check all that apply. If the ownership types listed do not apply, check "J. Other" and describe the ownership arrangement.

14j. Are there any environmental compliance requirements related to the real property?

- Is physical work on the project already underway? If so, what work has occurred?
- Will the project take place on a site where there is known or potential ~~contamin~~ contamination of soil, surface water, or groundwater?
- If the project includes renovation of an existing building or ground disturbing activities, has a Phase I Environmental Site Assessment been prepared for the property?
- Will the project allow seepage of contaminants into the water table?
- Will the project cause or increase soil erosion?
- Are there wetlands or waters of the U.S. on or adjacent to the site? If yes, attach National Wetland Inventory Map, State or local wetlands map, or site-specific wetlands map. If yes:
 - Will the project include discharge to or the filling or dredging of wetlands?
 - Will the project require a section 404 (Clean Water Act) permit for actions in a wetland and/or section 10 (Rivers and Harbors Act) permit for actions in a stream or river?
- Is the project site located in either a 100-year or a 500-year floodplain (including new site features, such as new buildings, additions, fences, parking lots, signage, etc.), or will the project adversely impact flood flows, discharge stormwater, increase base flood levels or potentially support development in a floodplain? Also attach a Flood Insurance Rate Map image from the FEMA Map Service Center website to this document. Clearly mark the location of the facility and include the NFIP Panel Number.
- Is the project located in a state that borders the Atlantic Ocean, Pacific Ocean, Great Lake, Chesapeake Bay, or Gulf of Mexico? If yes, is your project located in the state's coastal zone?
- Will the project convert significant agricultural lands to non-agricultural uses or impact Prime

Farmland Soils or Soils of Statewide Importance?

- Will the project occurring near or likely to adversely affect a plant or animal species listed on the Federal or applicable State list of endangered or threatened species or a specific critical habitat of an endangered or threatened species? Will the project adversely affect nesting Bald Eagles or migratory birds?
- Will the project adversely affect a specifically designated Wildlife Refuge or Wilderness Area?
- Will the project adversely affect a wild, scenic, or recreational river area or create conditions inconsistent with the character of the river? (A consideration for activities that are in or near any wild and scenic waterway including construction of stream/river crossings, intake structures, outfalls, etc.).
- Will the project have significant adverse direct or indirect effects on park land, other public lands, or areas of recognized scenic or recreational value? (For example, how will the activity affect the view?)
- Will the project have disproportionately high and adverse effect on human health or environment, in particular minority or low-income populations within the vicinity of the project?
- Will the proposed project displace or relocate any businesses, or residents, including low-income or minority populations?
- Are there any public concerns or controversy with respect to the project site, adjacent sites, or effects of the project on low income or minority populations, Indian Tribes, or historic, cultural, or environmental resources?
- Are there other known controversies with the proposed project?

14k. In accordance with the National Historic Preservation Act (NHPA), does the property possess historic significance, and/or is it listed or eligible for listing in the National Register of Historic Places?

- Does the project involve structures over 50 years old?
- Will the project occur at, in, or near properties listed on or eligible for listing on the National Register of Historic Places, or a National Landmark?
- Is the project located within or adjacent to any known federal, state, or local historic districts?
- Will the project substantially change interior or exterior elements of a building?
- Will the project involve ground disturbance, either temporary or permanent, of the surrounding property?
- Will the project encroach upon, change views to, or change noise levels around any historical, architectural, or archeological cultural property?
- Is physical work on the project already underway?
- Are there any public concerns or controversy with respect to effects of the project on historic resources?
- Will the project potentially encroach upon, change views to, or change noise levels around any historical, architectural, or archeological property, or properties with religious or significant context to Indian Tribes?