

Disclaimer: The following slides were used to supplement a public oral presentation for potential NEH applicants to the Awards for Faculty at HSIs program. They are not intended to provide complete information about the program and they do not constitute an official statement of NEH policy. For current information about this NEH program, including eligibility requirements and the dates of deadlines, please consult the Notice of Funding Opportunity posted on the NEH website at <https://www.neh.gov/grants/research/awards-faculty-hispanic-serving-institutions>.

Awards for Faculty at HSI's program



Free Online Information Session

January 27, 2021

2:30 p.m. to 3:30 p.m. EST

Mary Macklem, Senior Program Officer

Madison Hendren, Humanities Administrator

Division of Research Programs

[National Endowment for the Humanities](#)

facultyawards@neh.gov

Agenda

- Program Goals
- Eligibility
- Program details
- Review criteria
- Required application materials
- Application submission
- Your Questions



Notice of Funding Opportunity (NOFO) and Program Information:

<https://www.neh.gov/grants/research/awards-faculty-hispanic-serving-institutions>

(Submit questions at any time during the presentation using the “Questions” button)



Goals of the Program

To **strengthen the humanities at Hispanic Serving Institutions (HSIs)** by encouraging and expanding humanities research opportunities for individual faculty and staff members.

Awards support projects that are of value to humanities scholars, students, and/or general audiences.

Flexibility in project types and award periods.

- No cost sharing required
- Funds go to the individual faculty or staff member



What are the Humanities?

- History
- Literature and language
- History and theory of the arts
- Philosophy and ethics
- Archaeology
- Comparative religion
- Jurisprudence
- Social sciences and sciences employing humanistic methods

Eligibility Requirements

- **Full-time, part-time, adjunct, and retired **faculty** and **staff** affiliated with an **HSI** are eligible**
- See the [NOFO](#), pp. 3-4 for further information
- Potential applicants should check with staff at their institution to determine institutional status *at the time of application*.
- Resources include the U.S. Department of Education's most recent [Eligibility Matrix](#)
- Open to U.S. citizens, and to foreign nationals who have been living in the U.S. for the three years preceding the April 14, 2021 application deadline.
- No advanced degree is required.
- You may not be currently enrolled in a degree program. If you have satisfied all requirements for a degree and are awaiting conferral, you must include a letter from the dean or department chair attesting to your status as of the application deadline.

U.S. Department of Education Eligibility Matrix (Sample)

AutoSave Off 2020eligibilitymatrix (2) - Protected View - Excel Macklem, Mary MM

File Home Insert Page Layout Formulas Data Review View Help Acrobat Search

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

A2711 Texas Christian University

	A	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW
1	Eligibility Code														
2				1	Ineligible: does not meet minority criteria										
3				2	Ineligible: no program participants in a key category, has no Pell grants, or is not a legislatively-designated institution										
4				3	Ineligible: institution is a branch campus (minority enrollment data unavailable) or has a current grant on another IS program for which a										
5				4	Potentially eligible on minority grounds, but would need to apply for a waiver of the core expenses or needy student criteria										
6				5	Eligible to apply for a grant for this program										
7				6	Current grantee of this program										
8				4R	would be eligible if waived, if had non-r/v curriculum										
9				5R	would be eligible, if had non-r/v curriculum										
10				0	No data available to make determination. Grant applications would be used to determine grant program eligibility.										
11															
12	Institution Name	Black Enrol	Black %	AANAPI	AANAPI	ANNH	ANNH	HBCU	HBCU Master	HBGI	HSI	HSI STE	MSEIP	NASNT	NASNT
2708	Texas A&M University-San Antonio	392	6	1	1	1	1	2	2	2	5	5	5	1	1
2709	Texas A&M University-Texarkana	309	14.7	1	1	1	1	2	2	2	1	1	1	1	1
2710	Texas Chiropractic College Foundation Inc	27	10.9	2	2	2	2	2	2	2	2	2	2	2	2
2711	Texas Christian University	625	5.7	1	1	1	1	2	2	2	1	1	1	1	1
2712	Texas College	864	82.9	3	3	3	3	6	2	2	3	3	5	3	3
2713	Texas County Technical College	0	0	1	1	1	1	2	2	2	1	1	1	1	1
2714	Texas Lutheran University	131	9.1	1	1	1	1	2	2	2	5	5	1	1	1
2715	Texas Southern University	7624	78.3	3	3	3	3	6	2	6	3	3	5	3	3
2716	Texas Southmost College	9	0.1	1	1	1	1	2	2	2	4	4	4	1	1
2717	Texas State Technical College	715	5.7	1	1	1	1	2	2	2	5	5	5	1	1
2718	Texas State University	3701	9.6	3	1	3	1	3	3	3	6	6	1	3	1
2719	Texas Tech University	2378	6.2	1	1	1	1	2	2	2	5	5	1	1	1
2720	Texas Tech University Health Sciences Center	406	8	1	1	1	1	2	2	2	1	1	1	1	1
2721	Texas Tech University Health Sciences Center - El			0	0	0	0	0	0	0	0	0	0	0	0
2722	Texas Tech University Health Sciences Center-El	38	5.2	1	1	1	1	2	2	2	5	5	5	1	1
2723	Texas Wesleyan University	344	15.4	1	1	1	1	2	2	2	5	5	1	1	1
2724	Texas Woman's University	2573	16.6	3	1	3	1	3	3	3	6	5	1	3	1
2725	Thaddeus Stevens College of Technology	115	9.3	1	1	1	1	2	2	2	1	1	1	1	1
2726	The Baptist College of Florida	35	7.5	1	1	1	1	2	2	2	1	1	1	1	1
2727	The Chicago School of Professional Psychology at	199	16.5	2	2	2	2	2	2	2	2	2	2	2	2
2728	The Chicago School of Professional Psychology at	36	12.4	2	2	2	2	2	2	2	2	2	2	2	2

2020 Eligibility Matrix Just Program Eligibility

Ready 90%

<https://www2.ed.gov/about/offices/list/ope/idades/eligibility.html>



Key Program Details: Important Dates

Draft narrative deadline (optional): February 17, 2021

- Submit to facultyawards@neh.gov with heading “draft narrative”
- Follow instructions in the [NOFO](#) when preparing it (pp. 10-11)

Application deadline: April 14, 2021

Notification of decision: December, 2021

Earliest possible start date: January 1, 2022

Latest possible start date: September 1, 2023





Key Program Details: Project Types

FLEXIBILITY IN PROJECT TYPES

humanities research in primary and secondary materials leading to the development of books, monographs, peer-reviewed articles, e-books, digital materials, translations with annotations or a critical apparatus, critical editions, or other scholarly resources

humanities research related to institutional or community goals or interests, such as projects that draw on archival collections, or the development of materials in support of culture or language preservation and revitalization

humanities research leading to the improvement of an existing undergraduate course, including the development of humanities resources (for example, oral histories, identification and preparation of previously unavailable primary sources, or newly compiled historical or literary collections)

If you have questions about a project idea and whether it fits the goals of this program, please contact facultyawards@neh.gov or 202-606-8200



Key Program Details: Work Plans

New this year: Work Plan is a separate attachment. It should be submitted as Attachment 2. See NOFO, pp. 12.

FLEXIBILITY IN WORK PLANS

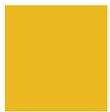
- **Part time, full time, and combination** work plans supported
- **Period of performance must be continuous**

Duration: 2-12 months of full-time work (or the part-time equivalent)

Minimum time commitment: At least half-time for the duration of the award

Stipend: \$5,000 per full-time month (or part-time equivalent)

Maximum award: \$60,000 for 12 full-time months (or part-time equivalent)



Key Program Details: Typical Activities and Products

TYPICAL ACTIVITIES

- humanities research
- travel to archives
- scholarly editing
- writing and revision

PRINT AND DIGITAL PRODUCTS

- undergraduate course *revisions**
- research products centered on community or institutional goals
- articles
- monographs
- translations
- editions
- other interpretive tools



Review Criteria

1. The intellectual significance of the proposed project, including its value to scholars, students, or general audiences in the humanities.
2. The quality of the conception, definition, organization, and description of the project and the clarity of expression in the application.
3. The feasibility and appropriateness of the proposed plan of work.
4. The quality or promise of quality of the applicant as a humanities researcher and (for course revision projects) as a teacher.
5. The likelihood that the applicant will complete the project (not necessarily during the period of performance), including, when relevant, the soundness of the dissemination and access plans for the proposed audience or audiences.

See Section E1 in the [NOFO](#), pp. 17-18.





Application Materials

All application components (See [NOFO](#), pp. 6-14)

1. Application for Federal Assistance SF 424 – Individual (Grants.gov form)
2. NEH Supplemental Information for Individuals (Grants.gov form)
3. Project/Performance Site Location Form (Grants.gov form)
4. Attachments Form (Grants.gov form)

Attachment 1: Narrative (3 pages)

narrative.pdf

Attachment 2: Work plan (1 page)

workplan.pdf

Attachment 3: Bibliography (1 page)

bibliography.pdf

Attachment 4: Résumé (2 pages)

resume.pdf

Attachment 5: Confirmation of
institutional support

confirmation.pdf

Attachment 6: Appendices

appendices.pdf

(if relevant)

Attachment 7: Degree conferral

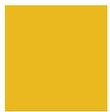
degree.pdf

(if relevant)

Attachment 8: Explanation of federal debt

delinquentdebt.pdf

(if relevant)





Additional materials to have ready for submission:

- 1000-character summary of your project and project title (Grants.gov form)
- Contact information for two letters of reference (due by May 5, 2021)
(Grants.gov form)

Note: no budget is required and one should not be submitted





The Narrative Should Include:

- Significance and contribution
- Organization and methods
- Competencies, skills, and access
- Final product and dissemination

See [NOFO](#), pp. 10-12

Look at the review criteria and samples

New this year: Work plan should be submitted as a separate attachment (Attachment 2)



Other Attachments:

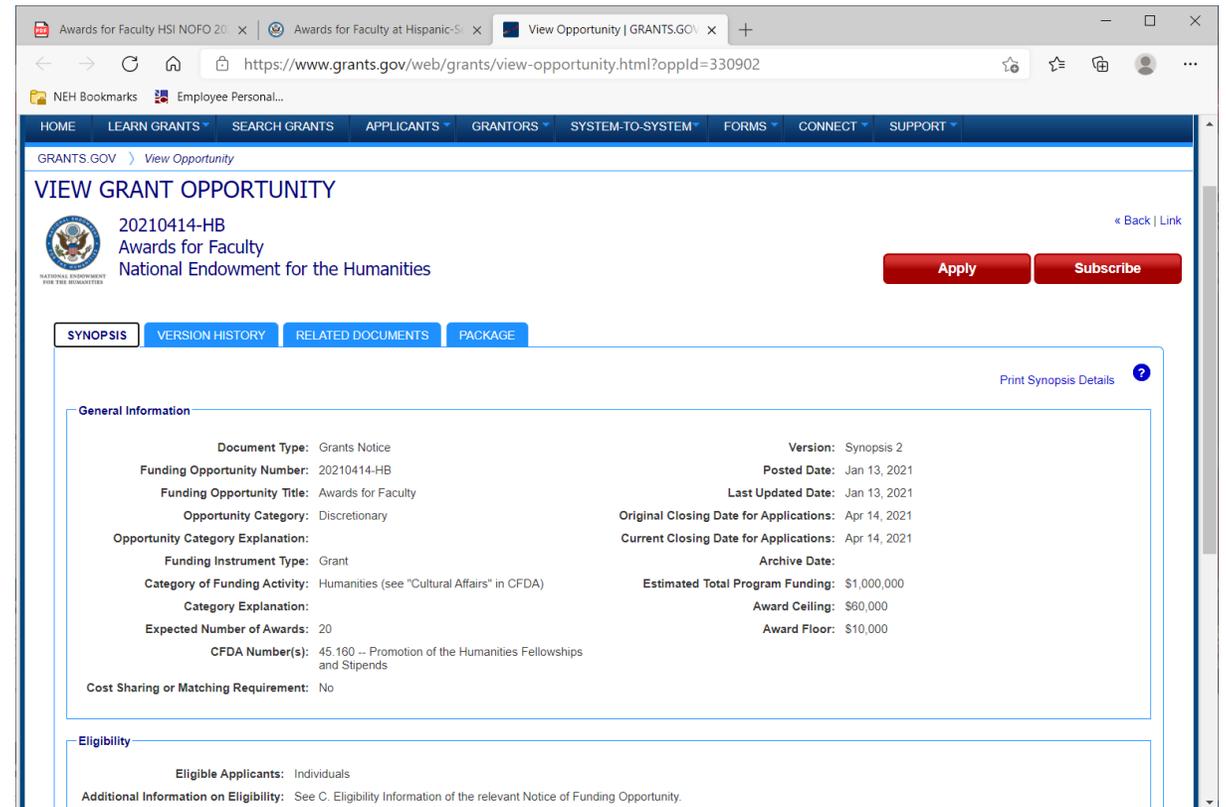
- Work Plan
- Bibliography
- Resume/CV
- Confirmation of institutional support
- Conditionally required attachments

See [NOFO](#), pp. 12-14



Submitting Your Application

1. Register now with [Grants.gov](https://www.grants.gov).
2. You must create an “individual applicant profile” in your account.
3. Submit your application several days early to allow time for technical problems.
4. Use the Grants.gov 24/7 helpline: **1-800-518-4726**



The screenshot displays the Grants.gov interface for a specific grant opportunity. The page title is 'VIEW GRANT OPPORTUNITY' and the opportunity number is '20210414-HB Awards for Faculty National Endowment for the Humanities'. The page includes a navigation menu with options like 'HOME', 'LEARN GRANTS', 'SEARCH GRANTS', 'APPLICANTS', 'GRANTORS', 'SYSTEM-TO-SYSTEM', 'FORMS', 'CONNECT', and 'SUPPORT'. Below the navigation, there are tabs for 'SYNOPSIS', 'VERSION HISTORY', 'RELATED DOCUMENTS', and 'PACKAGE'. The 'SYNOPSIS' tab is active, showing a table of general information and eligibility details.

General Information	
Document Type:	Grants Notice
Funding Opportunity Number:	20210414-HB
Funding Opportunity Title:	Awards for Faculty
Opportunity Category:	Discretionary
Opportunity Category Explanation:	
Funding Instrument Type:	Grant
Category of Funding Activity:	Humanities (see "Cultural Affairs" in CFDA)
Category Explanation:	
Expected Number of Awards:	20
CFDA Number(s):	45.160 -- Promotion of the Humanities Fellowships and Stipends
Cost Sharing or Matching Requirement:	No
Version:	Synopsis 2
Posted Date:	Jan 13, 2021
Last Updated Date:	Jan 13, 2021
Original Closing Date for Applications:	Apr 14, 2021
Current Closing Date for Applications:	Apr 14, 2021
Archive Date:	
Estimated Total Program Funding:	\$1,000,000
Award Ceiling:	\$60,000
Award Floor:	\$10,000

Eligibility

Eligible Applicants: Individuals

Additional Information on Eligibility: See C. Eligibility Information of the relevant Notice of Funding Opportunity.



Resources for Applicants

- [Notice of Funding Opportunity](#)
- Sample application narratives
- Staff feedback on draft proposals (**February 17, 2021** deadline)
- List of [recently funded projects](#) across all three Awards for Faculty programs
- FAQs
- NEH staff (facultyawards@neh.gov or 202-606-8200)

Visit the program website:

<https://www.neh.gov/grants/research/awards-faculty-hispanic-serving-institutions>





Questions?

- Can I apply to other NEH grant programs concurrently?
- Should I apply to the Awards for Faculty or NEH Fellowships program?
- Does my university or college submit the application for me?
- Other questions? Please type in your questions using the “Questions” button!



Contacts



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Division of Research Programs

facultyawards@neh.gov

202-606-8200