



NATIONAL ENDOWMENT FOR THE  
**Humanities**

Humanities Initiatives  
**SAMPLE BUDGET**

Applicant Institution: State College

Project Director: John Doe

Project Grant Period: 02/01/2020 through 01/31/2023

Item	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			02/01/2020 – 01/31/2021		02/01/2021 – 01/31/2022		02/01/2022 – 01/31/2023	
<b>1. Salaries &amp; Wages</b> <i>(including stipends for faculty participants —for personnel employed at applicant institution)</i>								
Project Director, Doe	Academic year salary = \$50,000/year	10%	\$5,000	10%	\$5,000	10%	\$5,000	\$15,000
Project Coordinator, Brown	Calendar year salary = \$26,000	10%	\$2,600	10%	\$2,600	10%	\$2,600	\$7,800
Leask, core faculty project team member	Academic year salary = \$47,000	5%	\$2,350	5%	\$2,350	5%	\$2,350	\$7,050
Williams, core faculty project team member	Calendar year salary = \$42,000	5%	\$2,100	5%	\$2,100	5%	\$2,100	\$6,300
Additional compensation above institutional base salary for 4 faculty participants (Tan, Gupta, Rodriguez, and Yazzie)	\$100/day	8 days	\$3,200	4 days	\$1,600	3 days	\$1,200	\$6,000
<b>2. Fringe Benefits</b>								
Project Director, Doe	26% of funded portion of salary		\$1,300		\$1,300		\$1,300	\$3,900

Project Coordinator, Brown	26% of funded portion of salary		\$676		\$676		\$676	\$2,028
Leask, core faculty team	26% of funded portion of salary		\$611		\$611		\$611	\$1,833
Williams, core faculty team	26% of funded portion of salary		\$546		\$546		\$546	\$1,638
<b>3. Consultant Fees, Honoraria, and Stipends</b> <i>(for personnel <u>not employed</u> at the applicant institution )</i>								
Smith, content consultant	\$600/day	2 days	\$1,200					\$1,200
Jones, content consultant	\$400/day			2 days	\$800			\$800
Ramirez, content consultant	\$400/day	2 days	\$800					\$800
Lee, content consultant	\$400/day					2 days	\$800	\$800
3 tribal elders (Nez, Tsinnijinnie, and Fasthorse)	\$100/meeting honorarium	4 mtgs	\$1,200	3 mtgs	\$900	3 mtgs	\$900	\$3,000
Dine, linguistic consultant	\$500/day	2 days	\$1,000	1 day	\$500	1 day	\$500	\$2,000
Stipends for 2 faculty participants from other institutions	\$100/day per participant	8 days	\$1,600	4 days	\$800	3 days	\$600	\$3,000
<b>4. Travel</b>								
Smith	<i>(Los Angeles) to (Oklahoma City) : 2 days per diem @ \$61/day; 2 nights hotel @ \$95/night; airfare \$450</i>		\$762					\$762



<b>7. Other Costs</b>									
<b>8. Total Direct Costs — Per Year</b>			\$34,257		\$21,945		\$21,291	<b>\$77,493</b>	
<b>9. Total Indirect Costs — Per Year @23%; Other sponsored activities rate; base MTDC; HHS</b>			\$8,070		\$5,143		\$4,969	<b>\$18,182</b>	
<b>10. Total Project Costs (Direct and Indirect Costs for entire project)</b>								<b>\$95,675</b>	
<b>11. Project Funding</b>	<b>a. Requested from NEH</b>	Outright:				\$96,889			
		Federal Matching Funds:				\$0			
		<b>TOTAL REQUESTED FROM NEH:</b>				<b>\$96,889</b>			
	<b>b. Cost Sharing</b>	Applicant's Contributions:				\$0			
		Third-Party Contributions:				\$0			
		Project Income:				\$0			
		Other Federal Agencies:				\$0			
		<b>TOTAL COST SHARING:</b>				<b>\$0</b>			
	<b>12. Total Project Funding</b>								<b>\$96,889</b>

**NOTE:**—The amount entered for "10. Total Project Costs" must be equal to that shown for "12. Total Project Funding."

**NOTE**—"11. Project Funding": Humanities Initiatives do not require matching or cost sharing.

- Outright funds do not require the applicant to contribute or raise additional funding.
- Federal Matching Funds require that the applicant raise an equal amount of money from nonfederal third parties before the federal funds are released to the recipient. The amount shown in the budget as "Federal Matching Funds" must be listed again as "Third-Party Contributions."
- Required cost sharing consists of the cash contributions made to a project by nonfederal third parties raised to release federal matching funds. Voluntary cost sharing includes nonfederal cash contributions by the applicant (including unrecovered indirect costs) and eligible third parties, as well as third-party in-kind contributions, such as donated services and goods.