



Notice of Funding Opportunity

**Awards for Faculty at Hispanic-Serving Institutions
Awards for Faculty at Historically Black Colleges and Universities
Awards for Faculty at Tribal Colleges and Universities**

Funding Opportunity Number: 20250409-HB

Funding Opportunity Type: New
Federal Assistance Listing Number: 45.160

Application Deadline: April 9, 2025

Ensure your Grants.gov registration and password are current.
NEH will not grant deadline extensions for lack of registration.

Division of Research Programs
Telephone: 202-606-8200
Email: Program: FacultyAwards@neh.gov
Telecommunications Relay Service: 7-1-1

OMB control number 3136-0134, expiration date October 31, 2027

Executive Summary

The National Endowment for the Humanities (NEH) Division of Research Programs is accepting applications for the Awards for Faculty at Hispanic-Serving Institutions (HSIs), Historically Black Colleges and Universities (HBCUs), and Tribal Colleges and Universities (TCUs) programs. These programs strengthen the humanities at HBCUs, HSIs, and TCUs by encouraging and expanding humanities research opportunities for individual faculty and staff members. Awards support individuals pursuing scholarly research that is of value to humanities scholars, students, and/or general audiences.

Funding Opportunity Title	Awards for Faculty at Hispanic-Serving Institutions Awards for Faculty at Historically Black Colleges and Universities Awards for Faculty at Tribal Colleges and Universities
Funding Opportunity Number	20250409-HB
Federal Assistance Listing Number	45.160
Optional Draft Deadline	February 14, 2025, 11:59 p.m. Eastern Time
Application Deadline	April 9, 2025, 11:59 p.m. Eastern Time
Anticipated Award Announcement	December 2025
Anticipated FY 2026 Funding	Approximately \$1,500,000 across the three Awards for Faculty programs.
Estimated Number and Type of Awards	Approximately 22 grants across the three Awards for Faculty programs.
Award Amounts	Up to \$60,000
Cost Sharing/Match Required	No
Period of Performance	2 to 12 months, full-time equivalent. Recipients may work between half time and full time on a project, or in combination. Projects must start between January 1, 2026, and September 1, 2027.
Eligible Applicants	Individuals; see C. Eligibility Information .
Program Resource Page	Awards for Faculty at Hispanic-Serving Institutions Awards for Faculty at Historically Black Colleges and Universities Awards for Faculty at Tribal Colleges and Universities
Pre-Application Webinar	A pre-recorded webinar will be posted to the program resource page by February 5, 2025, 11:59 pm Eastern Time. Consult the program resource pages for information about live Q&A sessions.
Published	December 4, 2024

Table of Contents

Executive Summary	i
Table of Contents	ii
A. Program Description	1
1. Purpose.....	1
2. Background.....	2
B. Federal Award Information	4
1. Type of Application and Award.....	4
2. Summary of Funding	4
C. Eligibility Information	5
1. Eligible Applicants	5
2. Cost Sharing	7
3. Other Eligibility Information.....	7
D. Application and Submission Information	9
1. Application Package.....	9
2. Content and Form of Application Submission.....	9
3. Grants.gov Registration Process	22
4. Submission Dates and Times.....	22
5. Intergovernmental Review.....	23
6. Funding Restrictions.....	24
7. Other Submission Requirements.....	24
E. Application Review Information	25
1. Review Criteria.....	25
2. Review and Selection Process	25
3. Assessment of Risk and Other Pre-Award Activities.....	26
4. Anticipated Announcement and Award Dates.....	26
F. Federal Award Administration Information	26
1. Federal Award Notices	26
2. Administrative and National Policy Requirements	26
3. Reporting	28
G. Agency Contacts	28
H. Other Information	29

A. Program Description

1. Purpose

This notice solicits applications for the three Awards for Faculty programs:

- [Awards for Faculty at Hispanic-Serving Institutions \(neh.gov\)](https://www.neh.gov/awards/faculty-hispanic-serving-institutions)
- [Awards for Faculty at Historically Black Colleges and Universities \(neh.gov\)](https://www.neh.gov/awards/faculty-historically-black-colleges-and-universities)
- [Awards for Faculty at Tribal Colleges and Universities \(neh.gov\)](https://www.neh.gov/awards/faculty-tribal-colleges-and-universities)

The Awards for Faculty programs strengthen the humanities at Hispanic-Serving Institutions (HSIs), Historically Black Colleges and Universities (HBCUs), and Tribal Colleges and Universities (TCUs) by encouraging and expanding humanities research opportunities for individual faculty and staff members. Awards provide the individual recipient with time to write, conduct research, and other project-related activities.

These programs offer applicants flexibility in project outcomes and award periods. NEH welcomes proposals in all fields of the humanities, such as literature, history, philosophy, religion, and history, criticism and theory of the arts. Awards support individuals pursuing scholarly research that is of value to humanities scholars, students, and/or general audiences.

Eligible projects include:

- research in primary and secondary materials leading to the development of books, monographs, peer-reviewed articles, e-books, digital projects and resources, translations with annotations or a critical apparatus, critical editions, or other scholarly resources
- research related to institutional or community goals or interests, such as projects that draw on archival collections, collection and interpretation of oral histories, or the development of materials in support of culture or language preservation and revitalization
- research leading to the improvement of a single existing undergraduate course, including the development of humanities resources (for example, oral histories, identification and preparation of archival sources, or newly compiled historical or literary collections)

In addition, projects funded by the **Tribal Colleges and Universities** program may include research that sustains and strengthens tribal languages and/or cultural traditions and supports students and the community, such as:

- research leading to the improvement of an existing graduate course
- research related to tribal or institutional interests, identities, and priorities, such as projects that draw on cultural or institutional archival collections
- the development of materials in support of sustaining, preserving, and revitalizing culture or language
- research and preparation leading to the development of a humanities workshop series for students at the affiliated institution and/or members of the local community. Humanities workshop series must be prepared and led by the individual faculty or staff member and must engage participants with primary sources. Workshops should develop participants' knowledge and skills with humanities research methodologies, such as the collecting of oral histories, Indigenous research methods, language or linguistic

methods, and/or archival research. Indicate how many workshops you plan to develop, and around what theme or themes. (Projects must plan for at least three workshops as part of a series.)

- travel to and research in archival or cultural collections with significant holdings in the researcher's area of expertise or in an area of tribal or institutional priority or interest

The Awards for Faculty program at all three types of institutions is open to individual faculty and staff members, including full-time, part-time, adjunct, and retired faculty and staff at HBCUs, TCUs, and HSIs. If retired, applicants must not be affiliated with or employed by another institution at the time of application. Awards support individuals who work between half time and full time on their projects. Projects may be at any stage of development. You may propose to complete your project by the end of the period of performance or you may propose to do so by a later date.

Examples of previously funded Awards for Faculty may be viewed [here](#).

See [D6. Funding Restrictions](#) for unallowable activities.

See [E1. Review Criteria](#) for the standards NEH will use to evaluate applications under this notice.

Program Outputs and Outcomes

The outputs of a successful Awards for Faculty fellowship may include, but are not limited to:

- books, monographs, peer-reviewed articles, e-books, digital products and resources, translations with annotations or a critical apparatus, critical editions, or other scholarly resources
- curriculum improvement of a single existing undergraduate course
- research and preparation of materials in support of a community or institutional goal or interest

For applicants at Tribal Colleges and Universities, additional outputs could include:

- curriculum improvement for a single existing graduate course
- development of materials for a humanities workshop series for students or the local community

The outcome of an Awards for Faculty fellowship will be the strengthening of the humanities, and humanities research, at HBCUs, HSIs, and TCUs.

You will describe your project outputs, and how they would support the overall purpose of the program, in [Attachment 1: Narrative](#). If you receive an award, NEH will assess your performance based on the outputs you identify in the proposal. See [F3. Reporting](#).

2. Background

NEH offers this funding opportunity under the authority of [20 U.S.C. § 956](#). Awards are subject to the [NEH Fellowships and Awards for Faculty Terms and Conditions](#).

Under [Section 3\(a\) of the National Foundation on the Arts and the Humanities Act of 1965](#), as amended, “The term ‘humanities’ includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life.”

Use the [Funded Projects Query Form](#) to find examples of NEH-supported projects.

[Learn more about NEH.](#)

NEH Areas of Interest

NEH is especially interested in supporting projects that advance humanities-related work in the following areas. NEH will give all applications equal consideration in accordance with the program’s review criteria.

American Tapestry: Weaving Together Past, Present, and Future

[American Tapestry: Weaving Together Past, Present, and Future](#) is a wide-ranging special initiative at NEH that leverages the humanities to tackle some of the most pressing challenges of our time: strengthening our democracy, advancing equity for all, and addressing our changing climate. The initiative encourages humanities projects that elevate the role of civics in schools and public programs, advance knowledge of the country’s history and political institutions, and examine threats to its democratic principles. The initiative also encourages projects that explore the untold stories of historically underrepresented groups and build capacity at cultural and educational institutions to benefit underserved communities. Finally, the initiative welcomes projects that promote research into the historical roots and cultural effects of climate change and support the cultural and educational sectors in building climate resilience. By supporting humanities projects that align with these three themes—strengthening our democracy, advancing equity for all, and addressing our changing climate—the *American Tapestry* initiative seeks to tell our country’s history in all its complexity and diversity.

United We Stand: Connecting Through Culture

Hate must have no safe harbor in America – especially when that hate fuels the kind of violence we’ve seen from Oak Creek to Pittsburgh, from El Paso to Poway, and from Atlanta to Buffalo. When ordinary Americans cannot participate in the basic activities of everyday life—like shopping at the grocery store or praying at their house of worship—without the fear of being targeted and killed for who they are, our security as well as democracy are at risk. In coordination with the White House “United We Stand” Summit in September 2022, NEH launched a new initiative titled [United We Stand: Connecting Through Culture](#) that uses the humanities to combat hate-motivated violence and promote civic engagement, social cohesion, and cross-cultural understanding. As a part of this initiative, NEH encourages humanities projects that further our understanding of the nation’s racial, ethnic, gender, and religious diversity; examine the sources of hate and intolerance in the United States; and explore progress towards greater inclusiveness. NEH especially welcomes projects that explore the Muslim American and/or the Jewish American experience, including the history of Islamophobia and/or antisemitism.

NEH's Support for the Federal Indian Boarding School Initiative

As a part of NEH's partnership with the Department of the Interior on the Federal Indian Boarding School Initiative, NEH encourages projects that further public understanding and knowledge of the Federal Indian boarding school system. From 1819 through the 1970s the government of the United States operated a system of schools for Native American, Alaska Native, and Native Hawaiian children premised on a policy of coerced cultural assimilation. Native children were forcibly separated from their families and sent to attend federal Indian boarding schools, where they were frequently subject to harsh treatment and abuse. A number of these students died, and others never returned to their families and communities. Many were also deprived of their cultural inheritance. NEH encourages projects that document and explore the history of the federal Indian boarding schools as well as projects that contribute to Native and Indigenous cultural and language revitalization.

Humanities Perspectives on Artificial Intelligence

Artificial intelligence (AI) is one of the most powerful technologies of our time and will have profound consequences for civil rights and civil liberties, safety and security, and democratic values. Questions about the ethical, legal, and societal implications of AI are fundamentally rooted in the humanities, which include ethics, law, history, philosophy, anthropology, sociology, media studies, and cultural studies. Indeed, NEH's founding legislation tasks the agency with making the American people "masters of their technology and not its unthinking servants." In October 2023, NEH launched a new agency-wide initiative, [Humanities Perspectives on Artificial Intelligence](#), to support research projects that seek to understand and address the ethical, legal, and societal implications of AI. NEH is particularly interested in projects that explore the impacts of AI-related technologies on truth, trust, and democracy; safety and security; and privacy, civil rights, and civil liberties. This grant program is one of eight NEH programs that are part of NEH's *Humanities Perspectives on Artificial Intelligence* initiative. To learn more about the initiative, and to ensure you are applying for the most appropriate program, please see our page about the AI initiative.

B. Federal Award Information

1. Type of Application and Award

NEH seeks new applications in response to this notice. You may revise and resubmit previously rejected applications.

NEH will provide funding in the form of grants.

2. Summary of Funding

Award amounts

The amount of the monthly stipend is \$5,000 per full-time month (or part-time equivalent). The maximum award is \$60,000 for the equivalent of twelve full-time months. The minimum award is \$10,000, corresponding to the equivalent of two months of full-time work. Thus, an award to support 14 months of half-time work would be \$35,000 (equivalent to 7 months of full-time work.)

NEH will award outright funds to successful applicants. Outright funds are not contingent on additional funding from other sources.

NEH anticipates approximately \$1,500,000 to fund approximately 22 recipients across the three Award for Faculty programs.

NEH will not determine the amount available until Congress enacts the final FY 2026 budget. This notice is subject to the availability of appropriated funds and is a contingency action taken to ensure that, should funds become available for this purpose, NEH can process applications and issue awards in a timely manner.

Period of performance

The period of performance is the span of time during which you are committed to working on your NEH-supported project. You should request a period of performance that suits your schedule, the needs of your project, and the commitment of your institution to your project. Requesting a shorter period of performance will not affect your chances of receiving an award.

The Awards for Faculty program supports individuals who work between half time and full time on their projects. You may combine part- and full-time work, but you must work at least half time and the period of performance must be continuous. If you work full time on your project, you must forgo teaching and other major activities. If you combine a part-time award with teaching, you must carry a reduced class load during the period of performance and devote at least 50% of your time to the NEH project. You must not have course overloads or work over-time during the NEH period of performance. Awards will be reduced to reflect the smaller time commitment when you work part-time or for fewer than the equivalent of 12 full-time months on the NEH project.

The minimum period of performance is the equivalent of two months of full-time work; the maximum is the equivalent of twelve months of full-time work.

Your period of performance must start between January 1, 2026, and September 1, 2027. It must start on the first day of the month and end on the last day of the month.

C. Eligibility Information

1. Eligible Applicants

You must be one of the following to be eligible:

- A U.S. citizen residing domestically or abroad
- A foreign national who has lived in the United States or its jurisdictions for at least the three years prior to the application deadline

Foreign nationals who take up permanent residence outside the United States any time between the application deadline and the end of the period of performance will forfeit their eligibility. Leaving the U.S. on a temporary basis is permitted.

Organizations are ineligible.

In addition to the above requirements, you must be affiliated with one of the following types of institutions.

Hispanic-Serving Institutions

Individuals who are full-time, part-time, adjunct, and retired faculty and staff members affiliated with a Hispanic-Serving Institution are eligible to apply. If retired, you must not be affiliated with another institution at the time of application. Potential applicants to the Awards for Faculty at Hispanic-Serving Institutions program should check with staff at their institution to determine institutional status. Institutions must apply annually to the U.S. Department of Education for Title III and Title V eligibility designations. Institutional designations therefore can change from year to year.

Individuals may verify that their affiliated college or university is a Hispanic-Serving Institution and that they are eligible to apply to the Awards for Faculty at HSIs program at the April 9, 2025, program deadline by visiting the [U.S. Department of Education website](#) and consulting the Eligibility Matrix 2024. The Eligibility Matrix is a read-only Excel worksheet that lists data for postsecondary institutions, and it is updated annually. To verify your institution, select “HSI” from the options at the bottom of the screen. Find your institution and then look at column J (“Meets the [year] Title V HSI Definition”). If the column states “yes,” you are eligible on an institutional basis to apply to the NEH Awards for Faculty at HSIs program.

If your institution is not listed as a Hispanic-Serving Institution on the Eligibility Matrix 2024 but your institution has applied to the U.S. Department of Education and anticipates that it will appear as a Hispanic-Serving Institution on the Eligibility Matrix 2025, you must include with your application materials a letter or other document from the U.S. Department of Education, or a statement from an administrator at your institution, certifying Title III and Title V eligibility in fiscal year 2025. Submit this as [Attachment 10: Institutional eligibility](#). In addition, your institution must also meet the U.S. Department of Education’s [definition of a Hispanic-Serving Institution](#). You may determine your institution’s eligibility by verifying that your institution meets the 25% Hispanic student enrollment threshold using the National Center for Education Statistics’ College Navigator, <https://nces.ed.gov/collegenavigator/> (search for your institution, then click on “Enrollment”). NEH staff will confirm your institution’s eligibility pending the publication of the Department of Education’s Eligibility Matrix 2025.

Applicants affiliated with institutions that do not appear on the Eligibility Matrix 2024 and have not submitted the requested documentation at the time of application in Attachment 10 showing institutional eligibility in fiscal year 2025 will be declared ineligible.

Historically Black Colleges and Universities:

Individual full-time, part-time, adjunct, and retired faculty and staff members affiliated with Historically Black Colleges and Universities, as designated by the U.S. Department of Education at the time of application, are eligible to apply. If retired, you must not be affiliated with another institution at the time of application. Confirm your institution’s status with the [U.S. Department of Education](#) (click on “Accredited HBCU listing”).

Tribal Colleges and Universities

Individuals who are full-time, part-time, adjunct, and retired faculty and staff members affiliated with a Tribal College or University are eligible to apply. If retired, you must not be affiliated with another institution at the time of application. Eligible institutions are those recognized by the Department of Education and listed on the [American Indian Higher Education Consortium website](#).

2. Cost Sharing

Cost sharing is not required in this program.

3. Other Eligibility Information

Resubmissions and Multiple Submissions

You may revise and resubmit previously rejected applications. Submissions are subject to the application requirements and [review criteria](#) of the current competition.

You may submit only one application under this notice. If you submit multiple applications (including submitting to the wrong funding opportunity or making corrections/updates), NEH will accept only your last validated submission prior to the deadline under the correct Grants.gov funding opportunity.

Currently enrolled students

Currently enrolled students are ineligible to apply to this program. You are, however, eligible if you have satisfied the requirements for a degree and are awaiting its conferral. In this case, you must include a letter from the dean of the conferring school or your department chair attesting to your status as of the application deadline in [Attachment 11: Degree conferral](#).

Dissertation revisions

You may seek funding for a project based on your completed dissertation. You must state in your narrative that you intend to revise your dissertation and explain how the proposed project moves beyond the original.

Concurrent NEH applications

You may apply to only one of the following programs in a given federal fiscal year:

- [Fellowships](#)
- [Awards for Faculty at Hispanic-Serving Institutions](#), [Historically Black Colleges and Universities](#), or [Tribal Colleges and Universities](#)
- [Fellowships for Advanced Social Science Research on Japan](#)

Previously funded NEH applications

You may apply for Awards for Faculty funding for a project previously supported by a two-month NEH [Summer Stipend](#). In such a case, NEH will review the accomplishments from the previous award to determine whether the project warrants additional funding. If the current application includes work proposed in the previously funded Summer Stipend, you must address this overlap in the work plan. NEH will not provide additional support for work that has already been completed.

You may not apply for funding for a project previously funded by any of the following programs:

- [Fellowships](#)
- [Awards for Faculty at Hispanic-Serving Institutions](#), [Historically Black Colleges and Universities](#), or [Tribal Colleges and Universities](#)

- [Fellowships for Advanced Social Science Research on Japan](#)
- [Public Scholars](#)
- [Dynamic Language Infrastructure - Documenting Endangered Languages Fellowships](#)

Multiple Awards

You may not hold two or more NEH individual awards with overlapping periods of performance (for example, an Awards for Faculty fellowship and a Summer Stipend; or an Awards for Faculty fellowship and a Public Scholars award).

NEH will not delay the period of performance beyond the stated timelines of this NOFO to accommodate overlapping individual awards. See [B2. Summary of Funding](#).

If you accept an NEH Awards for Faculty fellowship, any pending Summer Stipends, Public Scholars, or DLI-Documenting Endangered Languages program application you have submitted for the same project will be automatically withdrawn.

You may not serve as the project director or key personnel on an NEH institutional award while working full time on an NEH individual award. If you plan to work part-time on an NEH individual award, and you also work on a project supported by an NEH institutional award as either a project director or participant, your activities must not exceed your regular, full-time load, across all projects and activities (including non-NEH work activities).

Concurrent grants from other organizations

You may simultaneously hold fellowships or grants from institutions other than NEH — including sabbaticals and grants from your own institution — in support of the same project during your period of performance.

Collaborative projects

This program is designed for individual researchers; awards may not be divided. If you are seeking funding for more than one scholar in a collaborative project, each individual must:

- submit a separate application specifying their individual contribution (Peer reviewers will evaluate each application on its own merits.)
- independently meet the eligibility requirements
- clearly explain how the work will be divided and the extent to which each collaborator's contribution depends on that of the other(s)

You are eligible to apply if you are working as part of a collaborative team but seeking funding only for yourself. Collaborating scholars affiliated with an eligible institution may apply to the [Collaborative Research](#) program. If more than one member of a collaborative project applies for this individual award, NEH will consider each application separately.

Other restrictions

NEH does not issue awards to other federal entities. If your project is so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities, it is ineligible. You may use funds from, or sites and materials controlled by other federal entities in your project.

Except for the rare cases covered by its [late submission policy](#), NEH will not consider applications submitted after the [deadline](#).

NEH will not consider incomplete, nonresponsive, or ineligible applications.

NEH will not consider applications that exceed page limits or deviate from formatting instructions. See the [Application Components Table](#).

D. Application and Submission Information

1. Application Package

You must apply using Grants.gov Workspace. You can find this funding opportunity in Grants.gov under number 20250409-HB. There is also a link on the program resource pages: [Awards for Faculty at Hispanic-Serving Institutions](#), [Awards for Faculty at Historically Black Colleges and Universities](#), [Awards for Faculty at Tribal Colleges and Universities](#).

This funding opportunity includes three application packages under the “Package” tab. Select the appropriate one based upon your university’s eligibility (HSI, HBCU, or TCU). Each package includes a series of required and conditionally required forms. You will upload additional application components using the [Attachments Form](#).

Hispanic-Serving Institutions	HSI2025
Historically Black Colleges and Universities	HBCU2025
Tribal Colleges and Universities	TCU2025

You must complete a multistep registration process to submit your application. See [D3. Grants.gov Registration Process](#).

Contact FacultyAwards@neh.gov to request a paper copy of this notice.

2. Content and Form of Application Submission

Your application will consist of a series of forms included in Grants.gov Workspace and other components that you will prepare and upload to the [Attachments Form](#). The Application Components Table below will help you prepare a complete application. You are not required to and should not submit a budget.

You must submit all required and relevant conditionally required components. NEH will not review applications missing any required documents or relevant conditionally required documents.

Take note of the page limits and formatting instructions in this notice. NEH will not review applications that exceed mandatory page limits or deviate from formatting instructions.

Do not include attachments other than those requested in this notice. If you do, NEH will reject your application.

Unless the instructions specify otherwise, your attachments must be PDFs and conform to the following formatting requirements:

- pages no larger than standard letter size (8 ½" x 11")
- at least one-inch margins on all sides for all pages
- a font size no smaller than 11-point
- single-spacing
- a standard Roman font: (e.g., Arial, Georgia, Helvetica, or Times New Roman)
- any standard citation style is acceptable; citations are included in page counts

NEH has assigned each application component one of the following designations:

- Required: You must submit this component.
- Conditionally Required: You must submit this component if your proposal meets the specified conditions.
- Recommended: NEH encourages, but does not require, you to submit this component.
- Conditionally required for recipients: You are encouraged but not required to submit this component when you apply. You must submit it if you receive an award if your proposal meets the specified conditions.

In addition, NEH has established page limits for some application components:

- Mandatory: You must not exceed the page limit.
- Suggested: NEH encourages, but does not require, you to abide by the page limit.

Application Component Table

Application Component	File Name	Designation	Page limits
Attachments			
1: Narrative	narrative.pdf	Required	3 (mandatory)
2: Work plan	workplan.pdf	Required	1 (mandatory)
3: Bibliography	bibliography.pdf	Required	1 (mandatory)
4: Résumé	resume.pdf	Required	2 (mandatory)
5: Confirmation of institutional support	confirmation.pdf	Recommended at the time of application. Required in order to receive funding.	
6: Undergraduate course revisions (all institutions), graduate course revisions (TCUs only), or humanities workshop series (TCUs only)	course.pdf	Recommended for course revision projects (all institutions) and projects proposing a humanities workshop series (TCUs only)	See instructions (suggested)
7: Editions and translations	translation.pdf	Recommended for projects that propose an edition or translation	See instructions (suggested)

8: Visual materials	visual.pdf	Recommended for projects that use visual materials	See instructions (suggested)
9: Data sample and data management and sharing plan	data.pdf	Recommended for projects that develop digital materials	See instructions (suggested)
10: Institutional eligibility	institution.pdf	Conditionally required of applicants at Hispanic-Serving Institutions	See instructions
11: Degree Conferral	degree.pdf	Conditionally required	
12: Explanation of delinquent federal debt	delinquentdebt.pdf	Conditionally required for recipients	
Grants.gov forms			
SF-424 Application for Federal Assistance - Individual		Required	
NEH Supplemental Information for Individuals Form		Required	
Project/Performance Site(s) Location Form		Required	
Attachments Form		Required	

Application Components: Attachments

Each attachment must be a single PDF file. See the [Attachments Form](#) instructions for further guidance about file requirements. Read those instructions carefully, as Grants.gov will not accept files that do not meet the requirements.

Attachment 1: Narrative (Required)

Compose a comprehensive description of your proposed project. Your narrative should be succinct, well organized, and free of technical terms and jargon so that peer reviewers can understand the proposed project.

You must limit the narrative to three single-spaced pages. Do not include an executive summary, cover page, or a table of contents. You may include images, charts, diagrams, footnotes, and endnotes if they fit within the page limit.

Organize your narrative using the following section headings. Each section aligns with one or more [review criteria](#) that NEH will use to evaluate your proposal.

Significance and contribution (aligns primarily with Review Criterion 1)

Describe your research and state your project thesis. Provide an overview of the project, explaining the basic ideas, problems, questions, texts, people, and/or events you will examine. Describe the intellectual significance of the proposed project to the intended audience or audiences, including its value to humanities scholars, students, or general audiences. Explain how it will complement, challenge, or expand on relevant scholarship in the field. If appropriate, describe the contribution that the research will make to your students, institution, or broader community. Explain how your scholarship will be presented to benefit the identified audiences.

For humanities research projects in support of a community or institutional goal or interest, explain the expected outcome of the project, and how it will be presented in order to reach the identified audience. If relevant, discuss collaboration and other arrangements made with the institution or community, keeping in mind that this program provides funding only to the individual researcher. If applicable, explain how the project may have a broader impact beyond the community or institution.

If you plan to travel to cultural or archival collections to pursue research, explain what specific texts or objects you will consult.

If you plan to develop materials in support of sustaining, preserving, and revitalizing culture or language, explain how you will present your findings to reach the identified audience(s).

For humanities research projects leading to the revision of an undergraduate course (or, **for TCU applicants only, a graduate course**), explain how the research relates to revising the course, the course readings, and the course methodologies. Discuss the importance of the course within your teaching portfolio and within your institution's overall curriculum. Include relevant information such as the number of times it has been offered, whether the course is currently taught, and the number of students enrolled when the course was most recently offered. Explain how the project may have a broader impact beyond the individual course, whether at your institution or beyond your institution.

For TCU applicants only:

For projects leading to the development of a humanities workshop series for students and/or the local community, explain how the workshops will engage participants with primary sources and develop participants' knowledge and skills with humanities research methodologies. Explain any anticipated project outcomes, such as the collecting of oral histories or the development of cultural or language materials.

Organization and methods (aligns primarily with [review criterion 2](#))

Describe your research, explaining how it will help you resolve the problems or questions you will examine. Explain your concepts and your terminology. Describe your method(s) and discuss your sources. Provide the scholarly context.

- For projects designed to produce published scholarship, explain how the final project will be organized.
- For book projects, provide a chapter outline with brief explanations of each chapter's contents, if possible.
- For article projects, provide an overview of the article, including details about the argument, sources, and word count.

- For a dissertation revision, you must state that your project is to revise a dissertation. Explain how you plan to move beyond the original dissertation, including the specific changes, revisions, and expansions that you plan, and how they will improve the original work.
- For digital projects, describe the technologies and platforms that you will use. Explain, where possible, the project's organization. Address the sustainability of the project and any permissions you need to obtain.
- For a course revision project, explain the specific ways in which the proposed research will enhance the course. Explain how your course revision research contributes to your institution's curriculum and to your students.
- For a translation or edition, indicate your plans for including an introduction, annotations, or other scholarly apparatus. If you are applying to translate a work into English and other English translations already exist, provide a rationale for a new translation. Explain any necessary permissions you need to obtain.

For TCU applicants only:

- For humanities workshop series projects, describe the specific primary sources, humanities activities, and methodologies that you plan to present to participants.

You must provide a rationale for projects that will be written in a language other than English.

Competencies, skills, and access (aligns primarily with [review criterion 4](#))

Explain your competence in the area of your project. If the topic is new to you, explain your reasons for working on it and your qualifications. Specify your level of competence in any languages, technologies, skills, or methods needed for the project. Describe where you will conduct the project and the research materials (primary and/or secondary) you will use. If relevant, specify the arrangements for access to archives, collections, or institutions that contain the necessary resources.

Final product and dissemination (aligns primarily with [review criteria 4 and 5](#))

Describe the audience(s) you plan to reach and the intended results of the project. Explain how the results will be disseminated and why these means are appropriate to the subject matter and audience.

- For book projects, indicate possible publishers.
- For article projects, indicate potential journals for publication.
- If the project has a website, provide the URL.
- For course revision projects, indicate your plans (if any) to expand the number of sections offered, replicate the course on other campuses, or otherwise disseminate the results more broadly.

For TCU applicants only:

- For a humanities workshop series, describe anticipated outputs (e.g., course syllabi, creation of primary source material collections or digital resources).

If the final product will appear in a language other than English, explain how access and dissemination will be affected.

If the project involves publishing materials (whether in print or online) that are under copyright, indicate your plans for securing the necessary permission.

NEH expects that recipients will maintain digital publications resulting from its awards to ensure their long-term availability. To that end, describe how you will sustain and support your project's digital publication beyond the period of performance, including for how long and by whom.

Your narrative must not exceed three pages. It will be considered primarily under [review criteria 1, 2, 4, and 5](#).

Name the file narrative.pdf.

Attachment 2: Work plan (required)

Present a schedule for the period of performance.

You may present information in a table, chart, list, or prose format. Explain the tasks you expect to accomplish and your timeline for completing them. Consider breaking the work you plan to undertake during the award period into smaller increments of time, such as two- or three-month increments.

- Clearly indicate how many months of support you are requesting and whether you propose full- or part-time work, or a combination of the two. You must work at least half-time on the NEH project, and the period of performance must be continuous. NEH does not allow you to work an overload. If you are proposing part-time work, specify the fraction of time you will devote to the project (e.g., half-time or three-quarters time). For part-time work plans, indicate how many course releases you will seek.
- Describe the part or stage of the project that the award will support. Indicate if any parts are complete. If you will not finish the project during the period of performance, state when you expect to complete it. For example, if you are proposing a publication (e.g., book or article), indicate when you plan to submit it for publication and when you expect it to appear. If you are proposing a course revision, specify when you plan to offer the revised course and how you will present the research results (e.g., website or other digital resource, course packet).
- Indicate where you will work and, if more than one location is involved, how long you will spend in each place.
- If you received an NEH Summer Stipend award for the same project, indicate what was accomplished during that award period and how the proposed work plan builds on your previous support.
- If you are seeking funds as part of a larger collaborative project, clearly explain how the work will be divided and the extent to which each collaborator's contribution depends on that of the other(s).

Humanities workshop series ([TCU applicants only](#)):

- If you are proposing to develop a humanities workshop series, specify how many workshops you will offer, topics each workshop will address, and when you plan to offer them. Explain how the research results will be presented to students, community members, and/or more broadly (e.g., website or other digital resource, course packet).

Your work plan should not depend on factors outside your control, such as the receipt of outside readers' reports from a publisher. If you plan to submit your manuscript to an editor or publisher before the end of the period of performance, explain what additional work the project will require after you submit the manuscript and why it merits support.

The work plan must not exceed one page. Your work plan will be considered primarily under [Review Criterion 3](#).

Name the file workplan.pdf.

Attachment 3: Bibliography (required)

Your bibliography should consist of primary and secondary sources that relate directly to the project. If you are proposing work with archival materials, indicate which archive(s) hold them. Include works that pertain to both the project's substance and its theoretical or methodological approaches. Peer reviewers will use the bibliography to assess your knowledge of the subject area.

Any standard bibliographic format is acceptable. Items referenced in the narrative need not appear in the bibliography if the citation in the narrative enables readers to identify the work.

The bibliography must not exceed one page. Your bibliography will be considered primarily under [Review Criterion 2](#).

Name the file bibliography.pdf.

Attachment 4: Résumé (required)

Submit your information in a résumé or CV format. Provide the information listed below. Do not submit a narrative biographical statement. Include the following information:

- Name
- Current and past positions
- Education: list degrees, dates awarded, and titles of theses or dissertations
- Awards and honors: include dates. If you have received prior support from NEH, indicate the dates of these awards and the products that resulted from them
- Publications: include full citations for publications and presentations
- Other relevant professional activities and accomplishments: include your level of competence in any relevant foreign languages and your level of competence in relevant digital tools

Your résumé must not exceed two pages. Your résumé will be considered primarily under [Review Criterion 4](#).

Name the file resume.pdf.

Attachment 5: Confirmation of institutional support (recommended at the time of application; required if funded)

Include a document on letterhead, signed by an institutional representative, such as staff in the office of sponsored research, a vice president, or dean, confirming institutional support. The individual should be in a position to authorize a research leave, in the event that your application

is successful. It should state that the institution will allow you to accept an Award for Faculty if you are offered one, even though it might reduce your teaching load.

NEH encourages you to submit this document at the time of application, but you must submit it if you are recommended for funding. NEH will not issue your award without a letter of confirmation.

Your confirmation of institutional support will be considered primarily under [Review Criterion 4](#).

Name the file confirmation.pdf.

Attachment 6: Undergraduate course revisions (all institutions), graduate course revisions (TCUs only), or Humanities Workshop Series (TCUs only) (recommended for projects that propose course revisions or workshop series)

Course revision projects: This program is intended to support a single course revision. For applicants proposing a course revision, NEH strongly recommends that you include the following materials so that reviewers can more readily assess your project:

- Provide the existing course syllabus—including a listing of the current course readings—in PDF format. NEH suggests not exceeding ten pages.
- Provide a list of courses that you have taught within the last three years including the number of students taught, the number of courses offered, and the number of different preparations. NEH suggests not to exceed three pages.

For TCU applicants only:

Humanities Workshop Series: For applicants proposing a humanities workshop series, NEH strongly recommends that you include the following materials so that reviewers can more readily assess your project:

- Provide an outline of the workshop series, indicating how many workshops would be offered and potential topics for each workshop. If possible, describe the primary sources and methodologies that would be the focus of each workshop. Indicate where the workshops would be offered (e.g., university space, community center). NEH suggests not exceeding two pages.
- If relevant, provide a list of courses that you have taught within the last three years including the number of students taught, the number of courses offered, and the number of different preparations. NEH suggests not to exceed three pages.

Attachment 6 will be considered primarily under [Review Criteria 1, 2, and 4](#).

Name the file course.pdf.

Attachment 7: Editions and translations (recommended for projects that propose an edition or translation)

If you are creating an edition or translation, NEH strongly recommends that you provide a sample of the original text (one page) and the edited or translated version (one page) so that reviewers can more readily assess your project. If you plan to include annotations, your sample of the edited or translated version should include examples. NEH suggests that you do not exceed two pages total (original and translation).

Your translation or edition sample will be considered primarily under [Review Criterion 2](#).

Name the attachment translation.pdf.

Attachment 8: Visual materials (recommended for projects that use visual materials)

If your project uses visual materials, NEH recommends that you provide a sample. Your sample must be saved as a PDF (do not use .jpg or other common graphic formats). NEH suggests that you do not exceed one page.

Your visual materials will be considered primarily under [Review Criterion 2](#).

Name the attachment visual.pdf.

Attachment 9: Data sample and data management and sharing plan (recommended for projects that develop digital materials)

If you are pursuing a project involving digital materials or methods, NEH strongly recommends that you provide the following information so that reviewers can more readily assess your project.

If you are developing a dataset, provide a representative sample of your data (NEH suggests one page).

In addition, since NEH expects that any materials in digital form as a result of its awards will be maintained and preserved to ensure their long-term availability, provide information about the following (NEH suggests one page):

- Describe your plan for hosting, maintaining, and preserving your digital products. While you do not need to have a publication contract or formal hosting plan in place at the time of application, mention if you plan to seek institutional hosting (including with a press).
- Explain who will be responsible for maintaining the project during the period of active maintenance.
- Include any standards for data and metadata format and content your project will use, if applicable.
- Explain any data security precautions you are taking and how you will protect the confidentiality of sensitive or private data, if applicable.
- Describe plans for preservation after the period of active maintenance is over, including listing what elements of the project will be preserved.

Your data materials will be considered primarily under [Review Criteria 2](#) and [5](#).

Name the attachment data.pdf.

Attachment 10: Institutional eligibility (conditionally required of applicants at Hispanic-Serving Institutions)

If your institution is not listed as a Hispanic-Serving Institution on the Eligibility Matrix 2024 but has applied to the U.S. Department of Education and anticipates that it will appear as a Hispanic-Serving Institution on the Eligibility Matrix 2025, you must include with your application materials a letter or other document from the U.S. Department of Education, or a statement from an administrator at your institution, certifying Title III and Title V eligibility in fiscal year 2025.

In addition to submitting documentation of Title III and Title V eligibility, your institution must also meet the U.S. Department of Education's [definition of a Hispanic-Serving Institution](#). You may determine your institution's eligibility by verifying that your institution meets the 25% Hispanic student enrollment threshold using the [National Center for Education Statistics' College Navigator](#) (search for your institution, then click on "Enrollment"). NEH staff will confirm your institution's eligibility pending the publication of the Department of Education's Eligibility Matrix 2025. Applicants affiliated with institutions that do not appear on the Eligibility Matrix 2024 and have not submitted evidence of institutional eligibility at the time of application in fiscal year 2025 will be declared ineligible and the associated application removed from the competition.

Name the file institution.pdf

Attachment 11: Degree conferral (conditionally required)

If you have satisfied all the requirements for a degree and are awaiting its conferral, you must include a letter from the dean of the conferring school or the department chair attesting that you have satisfied all the requirements for the degree by the application deadline.

Name the file degree.pdf.

Attachment 12: Explanation of delinquent federal debt (conditionally required for recipients)

If you receive an offer of an award and are **delinquent** in the repayment of any federal debt, you will be asked to provide explanatory information including evidence that you have entered into a repayment agreement with the Internal Revenue Service, and that you are current on all payments due. Examples of relevant debt include **delinquent** student loans, taxes, child support payments, and payroll taxes for household or other employees. See [OMB Circular A-129](#). NEH encourages you to submit this information with your application, but you will be required to submit it if you receive an award.

Name the file delinquentdebt.pdf

Application Components: Grants.gov Forms

SF-424 Application for Federal Assistance – Individual

This form requests basic information about you and your proposed project. Items **1**, **2**, and **4** will be automatically filled in; leave item **3** blank.

5a-d. Applicant Information

a.-c. Provide your name, telephone number, email address, and mailing address. You must include an email address in the “Email” field, even though it is not highlighted as a required field. NEH will use this address to notify you of the outcome of your application.

Provide your mailing address. Note: Your ZIP code must include the four-digit extension preceded by a hyphen. If you do not know your four-digit extension, use “-0000” (four zeros). Indicate your citizenship status with an “X.”

d. Indicate your [congressional district](#) with your two-character state abbreviation followed by your three-character district number. For example, if your institution is located in the 5th congressional district of Alabama, enter “AL-005.” If your institution is in a state or U.S. jurisdiction that does not have districts, enter “000” in place of the district number. If your institution is outside the U.S., enter “00-000.”

6. Project Information

a. Project Title: Provide your project’s title. It should be brief (no more than 125 characters, including spaces). Successful applications typically have titles that are descriptive of the project and easily understood by the general public. Avoid using a title that requires clarification by the subtitle. When possible, include places and dates indicating a project’s scope. NEH reserves the right to retitle funded projects for clarity when announcing its funding decisions and in its own reports and communications, but you may use your preferred title for any award products.

b. Project Description: Provide a brief description of your project. Write the description for a non-specialist audience and clearly state the importance of the proposed work and its relation to larger issues in the humanities. This description will appear on your application cover sheet and will serve as a project abstract during the review process. **Do not exceed one thousand characters, including spaces.** If you exceed one thousand characters, including spaces, Grants.gov may reject your application or cut off your project description at the thousand-character limit.

c. Proposed Project: List the start and end dates for your project. Your period of performance must start on the first day of the month and end on the last day of the month. Because award amounts depend on the number of months of work that you specify, the dates that you enter here will determine the maximum amount of your award. For more information about allowable time periods and how NEH calculates awards, see [B2. Summary of Funding](#). You may change your start and end dates if you receive an award, but the change must not increase the approved amount.

7. Signature

By clicking on the “I Agree” box, you certify the following:

1) You are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency, and have not—within the three years preceding the submission of this application—been convicted of or had a civil judgment rendered against you for commission of fraud or a criminal offense in connection with a public (federal, state, or local) transaction or a contract under a public transaction; for violation of federal or state antitrust statutes; for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; had any public transactions terminated for cause or

default; and are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with any of the preceding offenses. See [2 CFR 180](#) and [3369](#).

2) You are not delinquent in the repayment of any federal debt or you are providing explanatory information about any delinquency. Examples of relevant debt include student loans, delinquent taxes, delinquent child support payments, and delinquent payroll taxes for household or other employees. See [OMB Circular A-129](#).

3) You will comply with the [NEH Fellowships and Awards for Faculty Terms and Conditions](#).

Click the “Save” button at the top of the form to save your work and return to the main menu.

NEH Supplemental Information for Individuals Form

This form requests additional professional information about you, your institution (if affiliated), and your references.

Field of Project

Using the drop-down menu, indicate the field(s) of your project. You may select one, two, or three fields. If you select more than one, list the primary field first. Program staff will consider this information when assigning your application to a review panel.

Project Director Field of Study

Using the drop-down menu, choose the field of study that best describes your area of expertise.

Address Information

Indicate whether the address that you provided on the [Application for Federal Assistance SF 424 – Individual](#) form is your home or work address.

Institutional Affiliation

If you are not affiliated with an institution of higher education, click “No” and continue to the Status section.

If you are affiliated with an institution of higher education, provide the information for that institution. Include your institution’s Unique Entity Identifier (UEI), omitting hyphens. You can request this number from your institution’s sponsored research office. NEH uses it to identify your institution to peer reviewers.

Status

NEH does not require applicants in this program to be professional scholars. Even so, NEH categorizes all applicants as “junior scholars” or “senior scholars.” Please indicate your category as follows:

- You are a junior scholar if you received your highest formal degree fewer than seven years ago.
- You are a senior scholar if you are more than seven years beyond the day you received your highest degree.

Reference Letters

Provide the names, email addresses, and affiliations of your two references. **Enter only one email address for each.** If you provide two email addresses for a reference, NEH will be unable to contact them. You are responsible for providing accurate email addresses. NEH's grants management system will use the addresses exactly as you enter them.

See [D7. Other Submission Requirements](#) for instructions and deadlines for submitting reference letters and confirming NEH has received them.

Nominating Official

Leave this section blank.

Project/Performance Site Location(s) Form

Provide the primary location and any other locations where you will conduct project activities during the period of performance. For "Organization," you may substitute a brief description of locations that do not have a formal organizational name (e.g., "Residence of applicant" or "Interview site in Chicago to be determined").

Enter [congressional districts](#) using the two letter state abbreviation followed by your three-character district number. For example, if your work site is in the 5th congressional district of Alabama, enter "AL-005." If it is in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If it is outside the U.S., enter "00-000."

Attachments Form

You will upload your [attachments](#) to Grants.gov using this form. This form accommodates up to fifteen attachments. **Attachments must be in Portable Document Format (.pdf).** Convert all non-PDF files (e.g., Word, Excel, images) to PDFs. If an attachment contains multiple documents, merge them into a single file. Occasionally, converting a document to PDF may alter its length. Confirm that all attachments are within the mandatory page limits, if applicable. Do not attach files that have been password-protected, encrypted, or digitally signed. You must remove all such security features before attaching your files. Failure to do so may result in your application being rejected.

Do not attach portfolios containing multiple PDFs.

Consult the [Application Components Table](#) to name and sequence your attachments so that NEH can easily identify them. Grants.gov may reject your application if:

- file names exceed 50 characters
- multiple files have the same name
- file names include characters other than the following: A-Z, a-z, 0-9, underscore, hyphen, space, period, parentheses, curly braces, square brackets, ampersand, tilde, exclamation point, comma, semicolon, apostrophe, at sign, number sign, dollar sign, percent sign, plus sign, and equal sign

Grants.gov may accept and validate your application even if you are missing required components or have formatted them incorrectly. You must ensure that you have formatted, attached, and submitted all required components correctly. If you have not, NEH may reject your application as incomplete or nonresponsive.

Learn about [Adobe software compatibility with Grants.gov](#).

3. Grants.gov Registration Process

Login.gov

You must create a [Login.gov](#) user account to register and log in to Grants.gov. Login.gov is a secure sign-in service used by the public to sign in to participating government agencies. [Create and link your account now.](#)

Grants.gov Registration and Creation of Applicant Profiles

You must submit your application via Grants.gov Workspace. [Register with Grants.gov.](#)

After registering, you must add an “individual applicant” profile to apply to programs for individuals. Click on the “My Account” link, then on “Manage Profiles” and “Add Profile.” Refer to [Grants.gov’s instructions for adding a profile.](#)

Grants.gov may assign a number for the Unique Entity Identifier. Do not change this number.

You will not be able to apply until you have added an individual profile. The “Apply” button on the Grants.gov opportunity page will function properly only after you have completed this step. If the “Apply” button is gray rather than red, or if clicking it results in an error message, confirm that your individual applicant profile is complete, re-entering it if necessary.

If you previously registered with Grants.gov and created an “individual applicant” profile, you will not need to re-register. However, NEH encourages you to confirm that your account is active and that your password is current.

NEH strongly recommends that you complete your registration at least two weeks before the application deadline. If you fail to allow sufficient time to register with Grants.gov, NEH will not extend the deadline or waive the online submission requirement.

If you have problems registering with Grants.gov or adding an “individual applicant” profile, contact Grants.gov Applicant Support at 1-800-518-4726 or support@grants.gov.

4. Submission Dates and Times

Drafts

Program staff will only review draft narratives and work plans submitted by applicants affiliated with eligible institutions that are not classified by the Carnegie Classification system as “Doctoral Universities: Very High Research Activity.” (You can search for your institution and its classification here: [Institutions Search - Carnegie Classification of Institutions of Higher Education.](#))

Applicants choosing to submit a draft narrative and work plan must do so by February 14, 2025, at 11:59 p.m. Eastern Time. The narrative must not exceed three pages and should follow the formatting instructions in this notice. The work plan must not exceed one page. Shorter narratives or work plans are permitted. Follow the format for the narrative and work plan stipulated in this notice.

This optional review is not part of the formal selection process and has no bearing on the final funding decision. However, previous applicants have used it to strengthen their applications.

Save the narrative and work plan as a single PDF and use your last name as the file name. Submit drafts by email to FacultyAwards@neh.gov; put “Draft Narrative and Work Plan” in the subject line of the message. In your email, indicate that you have confirmed your institution’s current eligibility as per this notice, C1. If you are affiliated with a Hispanic-Serving Institution, your institution must appear as eligible on the Eligibility Matrix 2024 or you must submit a letter from your institution indicating eligibility on the Eligibility Matrix 2025, as per section C1 of this notice, in order for staff to respond to your draft.

Staff members will read only one draft per individual per deadline and will not review late drafts or drafts going beyond the page limitations.

Applications

The deadline for applications under this notice is April 9, 2025, at 11:59 p.m. Eastern Time.

Applications must be complete, follow length and formatting requirements, and be validated by Grants.gov under the correct funding opportunity prior to the deadline to be considered under this notice.

It is your responsibility to confirm that Grants.gov and subsequently NEH have received your application. [Check your Grants.gov application status.](#)

When NEH receives your application, the agency will assign it a tracking number beginning with HB-. A tracking number does not guarantee that your application is free of technical problems (such as missing attachments or failure to convert attachments to PDFs). If your files are not correctly formatted, NEH’s electronic grants management system (eGMS), will reject your application and notify you by email. eGMS cannot detect other errors such as missing components or excess pages.

NEH recommends you submit your application 48 hours prior to the deadline so that you have time to correct any technical errors. It is your responsibility to correct any errors prior to the deadline.

NEH will not comment on the status of your application except regarding matters of eligibility, completeness, and responsiveness.

Letters of reference

To ensure full consideration, letters of reference must be submitted online no later than the date stipulated in [D7. Other Submission Requirements](#).

5. Intergovernmental Review

This funding opportunity is not subject to intergovernmental review under [Executive Order 12372](#).

6. Funding Restrictions

You may not use awards made under this notice for the following purposes:

- research by students enrolled in a degree program, including research for doctoral dissertations or theses
- research leading to the improvement of graduate courses (TCU applicants are exempt from this restriction)
- the preparation or revision of textbooks, unless prepared for a course revision or humanities workshop series project focused on language or cultural revitalization as described in this notice
- the development of teaching methods or theories
- educational or technical impact assessments
- inventories of collections
- the writing of guidebooks, how-to books, and self-help books
- the writing of books for children or young adults
- fiction, including historical fiction
- promotion of a particular political, religious, or ideological point of view
- advocacy of a particular program of social or political action
- support of specific public policies or legislation
- lobbying
- projects that fall outside of the humanities; the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; policy studies; and social science research that does not address humanistic questions and/or utilize humanistic methods

7. Other Submission Requirements

NEH asks you to solicit two letters of reference. Provide the names, email addresses, and affiliations for yours on the [NEH Supplemental Information for Individuals Form](#). Include only one email address for each letter writer in the relevant field. Ideally, they should come from different institutions.

Letters of reference are more highly regarded if they consider the specific proposed activity and attest to the candidate's ability to undertake it. If you are proposing a project related to a community or institutional goal or interest, consider including a letter of reference from someone in that community or the institution who can confirm support for your project as well as provide information about your research expertise.

If you are proposing a translation, one of your letters should be from an expert in the language(s) of your project and should assess the one-page sample translation that you are submitting with your application. Ask the reference to address the quality of the translation sample in the letter.

Approximately two to three weeks after the deadline, NEH will email your letter writers, asking them to submit their letters online. They must submit their letters online not later than May 14, 2025, to receive full consideration.

You are responsible for ensuring that your letter writers receive and respond to the NEH requests for their letters by the deadline. NEH will notify you by email when it receives each of

your letters of reference. **You are also responsible for providing the letter writers with relevant materials (such as a draft of the application).**

You may check the status of your letters by logging in to [the secure area of NEH's website](#). Enter your NEH application number and your Grants.gov tracking number. You will be able to see the names and email addresses of your letter writers and whether their letters have arrived. If necessary, you may send reminders to your letter writers (including the upload link) from this site.

NEH accepts letters after the deadline, and late letters will be added to your application. However, it is possible that reviewers will not take them into account. If you must change one or both of your letter writers after the application deadline, contact program staff at FacultyAwards@neh.gov.

Elected government officials, NEH staff, and current members of NEH'S [National Council on the Humanities](#) may not serve as letter writers.

Missing reference letters will not disqualify an application from review.

E. Application Review Information

1. Review Criteria

Peer reviewers will use the following criteria to review applications under this notice:

1. The intellectual significance of the proposed project, including its value to scholars, students, or general audiences in the humanities.
2. The quality of the conception, definition, organization, and description of the project and the clarity of expression in the application.
3. The feasibility and appropriateness of the proposed plan of work.
4. The quality or promise of quality of the applicant as a humanities researcher and (for course revision projects) as a teacher.
5. The likelihood that the applicant will complete the project (not necessarily during the period of performance), including, when relevant, the soundness of the dissemination and access plans for the proposed audience or audiences.

Each review criterion corresponds with specific sections of the narrative and the other application components. Refer to [D2 Content and Form of Application Submission](#) for additional information.

2. Review and Selection Process

NEH staff review all applications for eligibility, completeness, and responsiveness. The agency then conducts a peer review process for all eligible and complete applications.

Peer reviewers are experts in their fields with knowledge and expertise relevant to the project activities supported by the program. NEH instructs peer reviewers to evaluate applications according to the [review criteria](#) in this notice. Peer reviewers must comply with federal ethics rules governing conflicts of interest.

NEH program officers supplement the peer reviewers' comments to address matters of fact or significant points that the peer reviewers have overlooked. They then make funding recommendations to the [National Council on the Humanities](#). The National Council meets at least twice each year to review applications and advise the NEH Chair. By law, the Chair has the sole authority to make final funding decisions.

Following NEH's public announcement of funded projects, you may request copies of the peer reviewers' evaluations of your proposal by contacting FacultyAwards@neh.gov.

[Learn more about the NEH review process.](#)

[Apply to be a peer reviewer for NEH.](#)

3. Assessment of Risk and Other Pre-Award Activities

Following the Chair's initial selection of applications for support, the NEH Office of Grant Management (OGM) conducts a risk assessment for selected applications. OGM will consider the applicant's past performance, if applicable; confirm the applicant's continued eligibility; and evaluate compliance with public policy requirements.

OGM may request that you submit additional programmatic or administrative information or undertake certain activities in anticipation of an award. Such requests do not guarantee that NEH will make an award.

After completing its risk assessment, NEH will determine whether making an award would be consistent with the agency's risk management policy, whether it must impose any special terms and conditions, and what funding level is appropriate. NEH may elect not to issue awards to applicants with management or financial instability that affects their ability to comply with the terms and conditions of the award ([2 CFR § 200.206](#)).

Award decisions are discretionary and are not appealable to any federal official or board.

4. Anticipated Announcement and Award Dates

NEH will notify you of its funding decision by email in December 2025. This is not an authorization to begin performance or incur related costs. Successful applicants will be required to complete the NEH Individual Programs Acceptance Form, from which NEH will determine your payment schedule.

F. Federal Award Administration Information

1. Federal Award Notices

If your application is selected for an award, the NEH Office of Grant Management will send award documents through eGMS Reach beginning in December 2025.

2. Administrative and National Policy Requirements

Awards are subject to the [NEH Fellowships and Awards for Faculty Terms and Conditions](#), and any specific terms and conditions that NEH places on the award in the Notice of Action.

Debarment, suspension, ineligibility, and voluntary exclusion certification

NEH will not process awards for individuals with delinquent federal debt or for individuals who have been suspended, debarred, declared ineligible, or voluntarily excluded from eligibility for covered transactions by any federal department or agency.

NEH may not make an award to an individual until they have complied with all applicable requirements. If you have not fully complied with these requirements by the time NEH is ready to issue your award, NEH may determine that you are not qualified to receive an award. You must comply with [2 CFR §§ 180.335](#) and [.350](#) with respect to providing information regarding all debarment, suspension, and related offenses information, as applicable.

If you cannot attest to the statements in this certification, explain why not in [Attachment 12: Explanation of delinquent federal debt](#).

Providing access to NEH-funded products

NEH strives to make the products of its awards available to the broadest possible audience by providing ready and easy access to its grant products to scholars, educators, students, and the American public. All other considerations being equal, NEH gives preference to projects that provide free access to the public.

Projects that produce peer-reviewed journal articles must make these products publicly accessible in accordance with NEH's [Public Access Policy](#).

Copyright information

Subject to applicable law, you may copyright work that you develop or acquire under an award. In accordance with [2 CFR § 200.315\(b\)](#), NEH reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes, and to authorize others to do so. This includes the right to require recipients and subrecipients to make such works available according to the agency [Public Access Policy](#).

Acknowledging NEH support

Materials publicizing or products resulting from NEH-funded activities must contain an acknowledgment of NEH support. Consult [Acknowledgment and Publicity Requirements for NEH Awards](#) and [Publicizing Your Project](#) for guidance.

Protecting Personal Information

If you collect personal identifiable information (PII) as part of your NEH-funded award, you are responsible for protecting and storing it. You must take all reasonable and appropriate actions to prevent inadvertent disclosure, release, or loss of PII. Consult [Protecting Personal Information | The National Endowment for the Humanities](#) for more guidance. NEH is not liable if a recipient incurs an inadvertent disclosure, release, loss, or data breach of PII.

Consent for Survey Participation

If your NEH-funded project includes surveys, you may not enroll a participant until you have obtained informed consent.

NEH Research Misconduct Policy

In accordance with the [Federal Policy on Research Misconduct](#), NEH established procedures for handling allegations of research misconduct applicable to both internal and external research programs. Review the [NEH Research Misconduct Policy](#).

Coordination of geographic information and related spatial data

If you request funding for the development, acquisition, preservation, or enhancement of geospatial data, products, or services, you must first conduct a due diligence search of the [Data.gov list of datasets](#) to determine whether the needed data, products, or services already exist. If not, you must produce the proposed geospatial data, products, or services in compliance with applicable [Federal Geographic Data Committee](#) guidance.

Eliminate waste, fraud, and abuse

Help NEH eliminate fraud and improve management by reporting allegations or suspicions of waste, fraud, abuse, mismanagement, research misconduct (fabrication, falsification, plagiarism), or unnecessary government expenditures to the [NEH Office of the Inspector General](#).

Termination

NEH reserves the right to terminate awards consistent with [2 CFR § 200.340](#).

3. Reporting

You must submit a final performance report within 120 calendar days after the period of performance ends. The final performance report collects information about your accomplishments during the period of performance; the outputs arising or anticipated to arise from the project; financial support apart from NEH sources; the project's impact; and acknowledgement of NEH support. You must submit the final report online through eGMS Reach. NEH will provide further information in the Notice of Action.

Learn more about the [reporting requirements for individual recipients](#).

A final financial report is not required.

Projects that produce peer-reviewed journal articles must make these products publicly accessible in accordance with NEH's [Public Access Policy](#).

NEH encourages you to send copies of books resulting from research supported by NEH awards to the Division of Research. You will find contact information in [G. Agency Contacts](#). In addition, you are asked to update the "Products and Prizes" tab in eGMS Reach for any publications or prizes resulting from NEH support.

G. Agency Contacts

If you have questions about the program, contact:

Division of Research Programs
National Endowment for the Humanities
400 Seventh Street, SW

Washington, DC 20506
202-606-8200
FacultyAwards@neh.gov

If you have questions about administrative requirements contact:

Office of Grant Management
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
202-606-8494
grantmanagement@neh.gov

If you are deaf or hard of hearing, you can contact NEH using telecommunications relay at 7-1-1.

If you have questions about registering or renewing your registration with login.gov or SAM.gov, contact the Federal Service Desk, Monday – Friday, 8:00 a.m. to 8:00 p.m. Eastern Time, at:

[Federal Service Desk](#)
U.S. calls: 866-606-8220
International calls: +1 334-206-7828

For assistance in registering with or submitting your application through Grants.gov:

[Grants.gov Applicant Support](#)
Telephone: 1-800-518-4726
International Calls: +1-606-545-5035
support@grants.gov

Always obtain a case number when calling for support.

H. Other Information

Related funding opportunities

You may also find related funding opportunities with your state or jurisdictional humanities council. As mandated by Congress, approximately 40% of the NEH's program budget supports these councils, which play a critical role in supporting the NEH's mission and goals at a local, grassroots level. Contact information for each council can be found here: <https://www.neh.gov/about/state-humanities-councils>.

If you receive an Awards for Faculty at HBCUs or TCUs fellowship, your institution may be available to apply for funding to offset the costs of replacement faculty through [Awards for Faculty Institutional Support – HBCUs and TCUs](#).

Applicants at HBCUs, HSIs, and TCUs working on collaborative curriculum development projects at their institutions may wish to consider applying to the NEH [Humanities Initiatives at Colleges and Universities](#) program or the NEH [Spotlight on Humanities in Higher Education](#).

Privacy policy

NEH solicits the information in this Notice of Funding Opportunity under the authority of the National Foundation on the Arts and Humanities Act of 1965, as amended, [20 U.S.C. 951, et seq.](#) Disclosure of the information is voluntary. The principal purpose for which NEH will use the information is to process the application, which may include determining eligibility, evaluating the application, selecting recipients, and administering the award program. Panelists and other third parties may assist in the evaluation of applications, in which case NEH will take appropriate security measures with respect to the information provided to such individuals for review. NEH may also use or disclose the information it collects as required by law and for governmental purposes such as statistical research, analysis of trends, Congressional oversight, and the other routine uses set forth in the systems of records notice (“SORN”) published by NEH in the Federal Register. NEH ordinarily will not publicly disclose the contents of applications that NEH does not select for funding, except as set forth in the SORN. Failure to provide the information solicited in this Notice may result in rejection of the application.

Application completion time

The Office of Management and Budget (OMB) requires federal agencies to supply information on the time needed to complete forms and also to invite comments on the paperwork burden. NEH estimates that on average it takes sixty hours to complete an application. This estimate includes time for reviewing instructions; researching, gathering, and maintaining the information needed; and completing and reviewing the application. Time needed may vary from program to program.

You may send any comments regarding the estimated completion time or any other aspect of this application, including suggestions for reducing the completion time, to the PRA Officer at pra@neh.gov. According to the [Paperwork Reduction Act of 1995](#), no persons are required to respond to a collection of information unless it displays a valid OMB number. The OMB Control Number for this Notice of Funding Opportunity is 3136-0134, expiration date October 31, 2027.