



July 8, 2015

Ms. Janice M. Fedewa
Interim Executive Director
Michigan Humanities Council
119 Pere Marquette Drive, Suite 3B
Lansing, MI 48912-1270

Dear Ms. Fedewa:

This letter is in reference to the summary budget dated May 21, 2015 that was submitted by the Michigan Humanities Council for NEH grant SO-50602-14.

This budget for the funding period November 1, 2014 through October 31, 2015 is approved. With the exception of the funds that are budgeted for regrants, the Michigan Humanities Council has the authority to make whatever budget changes it deems necessary to carry out its program activities. Regrants are defined as support for humanities projects selected in open competition on the basis of established criteria that are widely known.

The allocation of federal funds for regrants currently stands at a total of \$340,000. This amount includes \$200,000 in outright funds and \$ 0 in federal matching funds that were allocated for this purpose in the previous funding period and \$140,000 in outright funds and \$ 0 in federal matching funds that have been allocated to regrants during the current funding period.

The cost-sharing requirement for this grant was stated as condition 5 of the grant amendment dated February 11, 2015.

All other terms and conditions of this grant remain in effect.

Sincerely,

A handwritten signature in black ink, appearing to read "Tarsha Johnson".

Tarsha Johnson
Grants Management Specialist
Office of Grant Management
400 7th Street, SW, Washington DC 20506
Ph: 202/606-8606 Fax: 202/606-8633
tjohnson@neh.gov

cc: Pat Waring

CERTIFICATION OF GIFTS/PLEDGES

Grant Number SO-50602-14

Grantee
Organization

Michigan Humanities Council
Lansing, MI
DUNS Number: (b) (4)

Report Number 113617

Date Submitted 8/28/2014

Donor Category

Number of Donors

Amount Given

Individuals

\$0.00

Corporations or businesses

\$

Public or private foundations

\$14250.00

Labor unions, associations

\$

Nonfederal government units

\$

Affiliated groups

\$

Special events, benefits

\$

Other

\$

Total amount

\$14250.00

The amount certified in this letter includes pledges in the amount of

\$

☐ Documentation attached for pledges certified?

For General Support Grants to State Humanities Councils only

The matching funds released by this certification will be used as follows:

Regrants \$

All other categories \$

14250.00

I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.

Institutional Grant Administrator

Michelle Coulter

If you are using this form outside the NEH's electronic Grants Management System (eGMS), enter the name of the Institutional Grant Administrator (IGA) in the field above. Print a copy for the IGA's signature, scan the signed copy, and e-mail it to grantmanagement@neh.gov.

CERTIFICATION OF GIFTS/PLEDGES

Grant Number

Grantee
Organization

Michigan Humanities Council
Lansing, MI
DUNS Number: (b) (4)

Report Number

Date Submitted

Donor Category	Number of Donors	Amount Given
Individuals	<input type="text"/>	\$ <input type="text"/>
Corporations or businesses	<input type="text"/>	\$ <input type="text"/>
Public or private foundations	<input type="text" value="2"/>	\$ <input type="text" value="12000.00"/>
Labor unions, associations	<input type="text"/>	\$ <input type="text"/>
Nonfederal government units	<input type="text"/>	\$ <input type="text"/>
Affiliated groups	<input type="text"/>	\$ <input type="text"/>
Special events, benefits	<input type="text"/>	\$ <input type="text"/>
Other	<input type="text"/>	\$ <input type="text"/>

Total amount

The amount certified in this letter includes pledges in the amount of

☐ Documentation attached for pledges certified?

For General Support Grants to State Humanities Councils only

The matching funds released by this certification will be used as follows:

Regrants \$ All other categories \$

I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.

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CERTIFICATION OF GIFTS/PLEDGES

Grant Number SO-50602-14

Grantee
Organization

Michigan Humanities Council
Lansing, MI
DUNS Number: (b) (4)

Report Number 116843

Date Submitted 9/1/2015

Donor Category

Number of Donors

Amount Given

Individuals

\$

Corporations or businesses

1

\$ 12000.00

Public or private foundations

\$

Labor unions, associations

\$

Nonfederal government units

\$

Affiliated groups

\$

Special events, benefits

\$

Other

\$

Total amount

\$ 12000.00

The amount certified in this letter includes pledges in the amount of

\$ 0

☐ Documentation attached for pledges certified?

For General Support Grants to State Humanities Councils only

The matching funds released by this certification will be used as follows:

Regrants \$

All other categories \$

12000

I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.

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CERTIFICATION OF GIFTS/PLEDGES

Grant Number

Grantee Organization
DUNS Number:

Report Number

Date Submitted

Donor Category	Number of Donors	Amount Given
Individuals	<input type="text"/>	\$ <input type="text"/>
Corporations or businesses	<input type="text"/>	\$ <input type="text"/>
Public or private foundations	<input type="text" value="1"/>	\$ <input type="text" value="11900.00"/>
Labor unions, associations	<input type="text"/>	\$ <input type="text"/>
Nonfederal government units	<input type="text"/>	\$ <input type="text"/>
Affiliated groups	<input type="text"/>	\$ <input type="text"/>
Special events, benefits	<input type="text"/>	\$ <input type="text"/>
Other	<input type="text"/>	\$ <input type="text"/>
Total amount		\$ <input type="text" value="11900.00"/>

The amount certified in this letter includes pledges in the amount of \$

☐ Documentation attached for pledges certified?

For General Support Grants to State Humanities Councils only

The matching funds released by this certification will be used as follows:

Regrants \$ All other categories \$

I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.

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FEDERAL FINANCIAL REPORT

Annual Financial Report (GMS ReportID 111073)

Grant Number

SO-50602-14

Date Submitted

12/15/2015

Agency Name

National Endowment for the Humanities

Recipient Organization

Michigan Humanities Council
Lansing, MI
DUNS Number: (b) (4)

Project/Grant Period:

From

11/1/2013

To

10/31/2014

Reporting Period End Date

10/31/2014

Federal Cash:

Basis of Accounting

Cash

a. Cash receipts	766476.00
b. Cash disbursements	751015.00
c. Cash on hand (line a minus b)	15461.00

Federal Expenditures and Unobligated Balance:

d. Total Federal Funds Authorized	1015330.00
e. Federal Share of Expenditures	751015.00
f. Federal Share of Unliquidated Obligations	163628.00
g. Total Federal Share (sum of lines e and f)	914643.00
h. Unobligated Balance of Federal Funds (line d minus g)	100687.00

Recipient Share:

i. Total Recipient Share Requested	766476.00
j. Recipient Share of Expenses	751015.00
k. Remaining Recipient Share to be Provided (line i minus j)	15461.00

Program Income:

l. Total Federal Program Income Earned	
m. Program Income Expended in Accordance with the Deduction Alternative	
n. Program Income Expended in Accordance with the Addition Alternative	
o. Unexpended Program Income (line l minus line m or line n)	

Indirect Expense:

Type	Rate	Period from	Period to	Base	Amt charged	Federal share

I certify that this report is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001.)

TOTALS

Authorized Certifying Official

Michelle Pezzotti

FEDERAL FINANCIAL REPORT

Annual Financial Report (GMS ReportID 114651)

Grant Number	SO-50602-14
Date Submitted	1/29/2016

Agency Name	National Endowment for the Humanities
Recipient Organization	Michigan Humanities Council Lansing, MI DUNS Number: (b) (4)

Project/Grant Period:			
From	11/1/2014	To	10/31/2015
Reporting Period End Date		10/31/2015	

Federal Cash:	Basis of Accounting	Cash
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a. Cash receipts	1522077.00
b. Cash disbursements	1540720.00
c. Cash on hand (line a minus b)	-18643.00

Federal Expenditures and Unobligated Balance:

d. Total Federal Funds Authorized	2019560.00
e. Federal Share of Expenditures	1540720.00
f. Federal Share of Unliquidated Obligations	59225.00
g. Total Federal Share (sum of lines e and f)	1599945.00
h. Unobligated Balance of Federal Funds (line d minus g)	419615.00

Recipient Share:

i. Total Recipient Share Requested	1522077.00
j. Recipient Share of Expenses	1540720.00
k. Remaining Recipient Share to be Provided (line i minus j)	-18643.00

Program Income:

l. Total Federal Program Income Earned	
m. Program Income Expended in Accordance with the Deduction Alternative	
n. Program Income Expended in Accordance with the Addition Alternative	
o. Unexpended Program Income (line l minus line m or line n)	

Indirect Expense:

Type	Rate	Period from	Period to	Base	Amt charged	Federal share

I certify that this report is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001.)

TOTALS

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Authorized Certifying Official	Michelle Pezzotti
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FEDERAL FINANCIAL REPORT

Annual Financial Report (GMS ReportID 114652)

Grant Number	SO-50602-14
Date Submitted	1/26/2017

Agency Name	National Endowment for the Humanities
Recipient Organization	Lansing, MI DUNS Number: (b) (4)

Project/Grant Period:			
From	11/1/2015	To	10/31/2016
Reporting Period End Date		10/31/2016	

Federal Cash:	Basis of Accounting	Accrual
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a. Cash receipts	2498160.00
b. Cash disbursements	2486203.00
c. Cash on hand (line a minus b)	11957.00

Federal Expenditures and Unobligated Balance:

d. Total Federal Funds Authorized	3050530.00
e. Federal Share of Expenditures	2486206.00
f. Federal Share of Unliquidated Obligations	91504.00
g. Total Federal Share (sum of lines e and f)	2577710.00
h. Unobligated Balance of Federal Funds (line d minus g)	472820.00

Recipient Share:

i. Total Recipient Share Requested	2498160.00
j. Recipient Share of Expenses	2486203.00
k. Remaining Recipient Share to be Provided (line i minus j)	11957.00

Program Income:

l. Total Federal Program Income Earned	
m. Program Income Expended in Accordance with the Deduction Alternative	
n. Program Income Expended in Accordance with the Addition Alternative	
o. Unexpended Program Income (line l minus line m or line n)	

Indirect Expense:

Type	Rate	Period from	Period to	Base	Amt charged	Federal share

I certify that this report is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001.)

TOTALS

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Authorized Certifying Official	Shelly Kasprzycki
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FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-50602-14		
3. Recipient Organization Michigan Humanities Council Lansing, MI 48912-1270						
4a. DUNS Number (b) (4)		4b. EIN or TIN 510164775		5. Recipient Acct. Number		6. Report Type Interim
						7. Basis of Accounting Cash
8. Project/Grant Period 11/1/2013 - 10/31/2018					9. Reporting Period End Date 10/31/2017	
10. Transactions						
a. Cash receipts						\$2,861,724.00
b. Cash disbursements						\$2,858,724.00
c. Cash on hand (line a minus b)						\$3,000.00
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized						\$3,050,530.00
e. Federal share of expenditures						\$2,858,724.00
f. Federal share of unliquidated obligations						\$17,129.00
g. Total Federal share (sum of lines e and f)						\$2,875,853.00
h. Unobligated balance of Federal funds (line d minus g)						\$174,677.00
10. Recipient Share						
i. Total recipient share required						\$2,861,724.00
j. Recipient share of expenditures						\$2,858,724.00
k. Remaining recipient share to be provided (line i minus j)						\$3,000.00
10. Program Income						
l. Total Federal program income earned						
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpected program income (line l minus line m or line n)						\$0.00
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Ms. Michelle Chrome						
b. Signature of Authorized Certifying Official <i>This report was signed electronically via eGMS Reach.</i>				c. Telephone		
d. Email Address mchrome@mihumanities.org				e. Date Report Submitted 1/29/2018		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-50602-14		
3. Recipient Organization Michigan Humanities Council Lansing, MI 48912-1270						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number	6. Report Type Final	7. Basis of Accounting Cash		
8. Project/Grant Period 11/1/2013 - 10/31/2018				9. Reporting Period End Date 10/31/2018		
10. Transactions						
a. Cash receipts				\$3,050,530.00		
b. Cash disbursements				\$3,050,530.00		
c. Cash on hand (line a minus b)				\$0.00		
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized				\$3,050,530.00		
e. Federal share of expenditures				\$3,050,530.00		
f. Federal share of unliquidated obligations				\$0.00		
g. Total Federal share (sum of lines e and f)				\$3,050,530.00		
h. Unobligated balance of Federal funds (line d minus g)				\$0.00		
10. Recipient Share						
i. Total recipient share required				\$3,050,530.00		
j. Recipient share of expenditures				\$3,050,530.00		
k. Remaining recipient share to be provided (line i minus j)				\$0.00		
10. Program Income						
l. Total Federal program income earned						
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpected program income (line l minus line m or line n)				\$0.00		
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Mrs. Jennifer Rupp						
b. Signature of Authorized Certifying Official This report was signed electronically via eGMS Reach.				c. Telephone (b) (6)		
d. Email Address (b) (6)				e. Date Report Submitted 1/31/2019		

NEH Application Cover Sheet (SO-253129)

State Humanities Councils General Operating Support Grants

PROJECT DIRECTOR

Dr. Kathleen Stiso Mullins
MHC Board Chair
Historic Ford Estates 1100 Lake Shore Rd.
Grosse Pointe Shores, MI 48236-4106
USA

E-mail: kmullins@fordhouse.org

Phone: 313-884-4222

Fax:

Field of expertise: History, Criticism, and Theory of the Arts

INSTITUTION

Michigan Humanities Council
Lansing, MI 48912-1270

APPLICATION INFORMATION

Title: *State Humanities Program*

Grant period: From 2016-11-01 to 2017-10-31

Project field(s): History, Criticism, and Theory of the Arts

Description of project: State Humanities Program: Council conducted programs: Great Michigan Read, Prime Time Family Reading Time, Poetry Out Loud, Museum on Main Street, Talking Service, Pulitzer Project Grant Programs: Humanities Grants, Heritage Grants, Quick & Planning Grants, Arts & Humanities Touring Grants

NO BUDGET

GRANT ADMINISTRATOR

Ms. Shelly Kasprzycki
119 Pere Marquette Dr. Suite 3B
Lansing, MI 48912-1270
USA

E-mail: skasprzycki@mihumanities.org

Phone: 517-372-7770

Fax:



NATIONAL ENDOWMENT FOR THE

Humanities

FEDERAL/STATE PARTNERSHIP

Council Information Form

Please complete this form and attach it as a PDF to your Grants.gov application for **State Humanities Councils General Operating Support Grants**, due on June 1, 2016.

Council Name: Michigan Humanities Council

Council Address: 119 Pere Marquette Dr., Suite 3B, Lansing, MI 48912

Council Phone Number: 517-372-7770

1. **Executive Director** (include e-mail address):

Shelly Kasprzycki

skasprzycki@mihumanities.org

2. **Staff List** (include all full- and part-time staff, position titles, and e-mail addresses):

Robbe DiPietro, Assistant Director & Director of Grant Programs

rdipietro@mihumanities.org

Karen Rhodes, Grants & IT Manager

krhodes@mihumanities.org

James Nelson, Program Manager

jnelson@mihumanities.org

Joe Cialdella, Heritage Grants Program Manager

jcaldella@mihumanities.org

Carol Taggart, Communications & Development Manager

ctaggart@mihumanities.org

3. **Board Chair** (name, e-mail address, and institutional affiliation):

Dr. Kathleen Mullins

kmullins@fordhouse.org

President & CEO, Historic Ford Estates

4. **Board Member List** (names and institutional affiliations):

Kathleen Mullins, Historic Ford Estates

Pat Waring, Grand Valley State University

Anne Belanger, Presque Isle District Library
Gloria White Gardner, G.W. Gardner & Associates LLC
Bill Alsover, Alsover Business Consulting
Kel Smyth, (retired) New Page Corporation
Steve Wilson, Frey Foundation
Jody Egen, City of Monroe
Stuart Grigg, Grigg Graphic Services
Paul Chaffee, Paul C. Chaffee Consulting LLC
Versell Smith, SmithJackson Arts
Petey Stephanak, Southwest Michigan First
Sarah Jury, The Jury Foundation
Tina Van Dam, (retired) Dow Chemical
Walt Koziol, (retired) accounting executive
Debra McKeon, Council of Michigan Foundations
Melba Boyd, Wayne State University, Dept. of African Studies
Tom Garikes, (retired) Cooley Law School
Miranda Krajniak, Urban Institute for Contemporary Arts
Celeste Diehm, Principal, Baker Elementary School
Eric Hemenway, Little Traverse Bay Bands of Odawa Indians
Bobbie Arnold, The Charles J. Strosacker Foundation
Susan Higman Larsen, Detroit Institute of Arts

5. Board Executive Committee (names and positions):

Executive Committee

Kathleen Mullins, Chair
Pat Waring, Past Chair
Anne Belanger, Vice Chair
Gloria White Gardner, Secretary
Bill Alsover, Treasurer
Sarah Jury, at large, Governance Chair
Kel Smyth, Engagement Committee Chair
Steve Wilson, at large

- 6. Board Minutes:** Attach the council's approved board minutes from the last quarter to this form. Name the combined file "councilinformation.pdf" and upload as one PDF file using the Attachments Form on Grants.gov.

MICHIGAN HUMANITIES COUNCIL
Kellogg Hotel & Conference Center
East Lansing, Michigan
THURSDAY, JUNE 11, 2015

Members Present: Pat Waring (Chair), Bill Alsover, Melba Boyd, Paul Chaffee, Jody Egan, Gloria White Gardner, Tom Garikes, Eric Hemenway, Sarah Jury, Miranda Krajniak, Walt Koziol, Susan Higman Larsen, Kathleen Mullins, Kel Smyth, Tina Van Dam, Steve Wilson

Members Absent: Bobbie Arnold, Dean Bach, Anne Belanger, Stuart Grigg, Deb McKeon

Staff Present: Jan Fedewa, Joe Cialdella, Rachel Condie, Michelle Coulter, Robbe DiPietro, James Nelson, Karen Rhodes, Carol Taggart

Guests: Judith Dworkin (former staff member), Nadia Brigham (W.K. Kellogg Foundation (WKKF)), Rosie Chapman (storyteller), Nancy Hewat (Synthesis Evaluation & Research LLC)

1. Call to Order: Pat Waring called the meeting to order at 10:02 A.M.
 - a. Storyteller Rosie Chapman was introduced to the board. She presented a story about Harriet Tubman.
2. Approval of March 19, 2015 Board Meeting Minutes: **KATHLEEN MULLINS MOVED. KEL SMYTH SECONDED THE APPROVAL OF THE MINUTES. MOTION PASSED.**
3. Executive Director's Report: Jan referred the board to her written report in the board materials. She thanked the staff for their hard work and commitment, and the board for their support. She also thanked those who attended the Point of Entry event and reported that it was a successful event. Judith Dworkin, former program officer, was recognized and thanked for her work with the Michigan Humanities Council (MHC). Pat also reported her thoughts on the Point of Entry event.
4. Committee Reports
 - a. Executive Committee: Jan introduced the Ambassador Kits, which contain materials that can be used when board members meet with organizations in their area. They also contain a list of suggested organizations within each board member's area. Kathleen urged board members to use these kits to increase the MHC's visibility.

Jan reported that National Endowment for the Humanities (NEH) Chairman Bro Adams will be visiting Michigan February 15-18. We are planning to hold a reception for him in Detroit on the evening of February 15 and board members are encouraged to attend.
 - b. Board Development Committee: Kathleen reported that only a few board members have responded to the email sent requesting nominations for the four open board spots. The committee requested that names be submitted by the end of July so they have time to speak with candidates prior to the October 15 full board meeting. Rachel will resend the information.

c. Grant Review:

- i. Humanities, Quick/Planning Grants: Robbe reviewed the Humanities Grants program timeline and reported that money for these grants will be awarded in November. She also gave a brief report on the status of the Quick/Planning grants.

Robbe, Joe, and Karen presented a grants workshop at Grand Valley State University (GVSU) in May. More workshops are being planned throughout the state. Board members will be notified if a workshop is in their area so they can attend. A flyer with more information on workshops will be available soon.

- ii. Heritage Grants: This year 75 grants applications were submitted. Of those 75 applications, 26 were awarded funding by two review panels in April. A full list of grant recipients is found in the board materials.

A Heritage Grant Convening was held on Friday, June 5 at the Michigan Women's Historical Center in Lansing. Robbe and Joe talked to the grantees about the grant requirements and effective evaluation.

GLORIA WHITE GARDNER MOVED. WALT KOZIOL SECONDED TO RATIFY THE HERITAGE GRANTS. MOTION PASSED.

5. Joe introduced Nadia Brigham from WKKF. Nadia is a program officer that focuses on racial equity, specifically on poverty in Michigan because of experiences she had growing up in Benton Harbor, Michigan. She spoke about the differences between racial equality and racial equity and how WKKF is seeking to improve racial equity in America by looking at the structure of how things are done. She also spoke about how the program is designed to increase visibility for the full story of Michigan's cultures and communities, which will help create a different narrative about Michigan.
6. Joe introduced Nancy Hewat, who is the founder and principal consultant of Synthesis Evaluation & Research. Nancy spoke about the work she is doing with the Heritage Grants evaluation. Currently they are working to develop and fine tune the program through formative evaluation. They are also working with the grantees to discover what will help their projects capture and engage participants through pre-summative evaluation. The goal is to develop a program model that other organizations can use.

7. Committee Reports (continued)

- a. Programs & Services: Melba Boyd and Eric Hemenway reported on the program committee meeting that was held on Wednesday, June 3. Discussion topics included the committee's role as program evaluators and how to create more exposure for the programs. There is also a need/desire to be more connected with the Michigan Department of Education (MDE). Eric spoke about his experience attending a MDE conference on civil rights and how the MHC can get involved in the conversation. The Centennial Campfire Initiative was also discussed at the meeting.

James gave an update on the Great Michigan Read program. Currently there are 180 partner organizations. The target is 300 organizations. Materials are in the final revision phase. All books and materials should be in the office by the middle of July and will be sent out in August. Board members were encouraged to engage in fundraising for GMR through book clubs and other social groups.

- b. Engagement Committee: Kel reported on the June 10 Point of Entry event. With the help of a sponsorship from Maner Costerisan and donated food from Findley's and the Red Cedar Grill the event had very few expenses. Over \$5,400 was raised at the event with others committing to send donations. With donations from Sarah Jury's book club the total amount is over \$6,000.

A structure for sponsorship opportunities for the October 6 fundraising event has been established. The next planning meeting for the event is Tuesday, July 14.

- c. Legislative Advocacy Committee: Paul spoke about the plans for the committee to meet. He encouraged the board to invite legislators to fundraising or grantee events. He emphasized the importance of having good relationships with legislators.
- d. Finance Committee: Walt gave an overview of the committee's activity since the last meeting. He reported that the budget is on target to date. He will continue to work on the financial dashboard for a future meeting. He also reported that the committee continues to discuss the audit fees and the process as a matter of best practice. **WALT KOZIOL MOVED. TINA S. VAN DAM SECONDED THE APPROVAL OF THE SECOND QUARTER FINANCIALS. MOTION PASSED.**
- e. Governance Committee: Tina reported on the committee's activities. They have begun work on the NEH self-assessment. Board members were encouraged to read the NEH report included in the packet that was distributed at the meeting and to start thinking about how to articulate and demonstrate improvement in their respective committee areas.

Tina reminded board members about the committee charters. Only two charters have been approved and submitted. She encouraged committees to look at the Bylaws for guidance. She also recommended that all committees take minutes at their meetings as a best practice.

The new Conflict of Interest policy was presented. Tina gave an overview of the changes that were made, which includes a review of all signed forms by the Executive Committee. The importance of signing and submitting the Conflict of Interest form was emphasized.

KATHLEEN MULLINS MOVED. STEVE WILSON SECONDED THE APPROVAL OF THE CONFLICT OF INTEREST POLICY. MOTION PASSED.

- f. Strategic Plan Update: Steve reported on the work that has been done with the strategic plan since the last meeting. He noted that all committee reports have referenced the work they have done in relation to the strategic plan. Jan has organized what has been accomplished into a readable narrative format. The goal in the future is to create a dashboard or report card to help gauge progress from a committee perspective.
8. Executive Session: **TINA S. VAN DAM MOVED. MIRANDA KRAJNIAK SECONDED TO MOVE THE MEETING INTO EXECUTIVE SESSION AT 12:20 P.M.**

The meeting adjourned at 12:45 P.M.

Respectfully submitted by: Rachel Condie

MICHIGAN HUMANITIES COUNCIL
GENERAL MEETING
CROWNE PLAZA, LANSING WEST
THURSDAY, JANUARY 14, 2016

Call to Order: Anne Belanger called the meeting to order at 10:00 a.m.

Members Present: Anne Belanger, Paul Chaffee, Celeste Diehm, Jody Egen
Sara Jury, Versell Smith, Kel Smyth, Tina S. Van Dam, Pat Waring, Stuart Grigg, Steve Wilson

Members Participating Via Phone: Walt Koziol, Debra McKeon, Bill Alsover, Gloria White
Gardner, Miranda Krajniak, Eric Hemenway, Susan Higman Larsen

Members Absent: Bobbie Arnold, Tom Garikes, Leah Bagdon McCallum, Melba Boyd,
Kathleen Mullins,

Staff Present: Shelly Kasprzycki, Joe Cialdella, Robbe DiPietro, James Nelson, Michelle
Pezzotti, Phyllis Rathbun, Karen Rhodes, Carol Taggart
Also present were Jan Fedewa and Auditor Dennis Theis.

Introduction: Anne welcomed everyone. Those present and on the phone introduced themselves. Anne informed the Council the audit report would be the first agenda item.

Finance Committee: Bill Alsover stated the Finance Committee has two roles, finance and audit. The Finance Committee met previously with the auditor to review the draft audit, as has the Executive Committee. Once the Council approves the audit, then the auditing firm of Maner Costerisan will complete the Form 990. This form will go through the same approval process as the audit. Bill commended staff members Jan and Michelle for making the process go so smoothly.

Bill introduced Auditor Dennis Theis from the firm of Maner Costerisan, who presented the FY15 audit for review and approval. Dennis began his review on page 5: Independent Auditor's Report. This basically explains management's and auditor's responsibilities and it states this is a clean opinion. He walked the Council through the financial part of the audit report, highlighting and explaining the differences between the FY15 numbers and FY14. He referred the Council to page 17, the Single Audit, required for the National Endowment for the Humanities (NEH) federal funding. The Independent Auditor's Report on page 19 is a report on the internal controls. Their audit did not identify any deficiencies in internal control that was considered to be material weaknesses. Dennis added they do not offer an opinion on internal control with regard to compliance. The Council thanked Dennis for his work. The Council anticipates approving Form 990 at the April 21, 2016 meeting. **BILL ALSOVER MOVED, STEVE WILSON SECONDED, TO APPROVE THE FY 2015 AUDIT. MOTION PASSED UNANIMOUSLY.**

Approve October 15, 2015 Meeting Minutes: KEL SMYTH MOVED, PAT WARING SECONDED, TO APPROVE THE OCTOBER 15, 2015 MEETING MINUTES AS PRESENTED. MOTION PASSED.

CHAIR'S REPORT: Anne welcomed Shelly. To help Shelly become familiar with the Council, Anne asked each member to introduce themselves, state where they lived, and give a brief background about themselves. Shelly in turn, did the same.

Anne then recognized Jan Fedewa for her service as interim executive director. She presented Jan with a gift of appreciation. Individual Council members also thanked her and spoke very highly of her leadership, her accomplishments, and her commitment to the Michigan Humanities Council. Jan thanked the Council for their support.

Executive Director's Report: Shelly Kasprzycki reported her week and a half as executive director has been a great learning experience. The staff and Council have been very helpful. She and Jan are working closely on Dr. Adams' visit on February 15-17. She reviewed the itinerary and stated the invitations will go out shortly.

Jan encouraged a strong presence by the board at the receptions and dinners. She just learned Congressman Conyers will join Dr. Adams at Wayne State University. All legislators will be invited and since President's Day is February 15, it is possible they will be back in Michigan and a chance some will attend. Jan stated the board members will be invited to attend the evening reception and dinner on February 15. She again thanked the Council and congratulated them on hiring Shelly.

Finance Committee: Bill Alsover stated the payments over \$5,000 were reviewed by the Finance Committee and approved by the Executive Committee.

Board Development: Ann Belanger noted new member orientation will follow this meeting. The committee reviewed the Clarification of the Roles and Responsibilities and the consensus was to eliminate this document. The Board's Commitment Agreement was re-written and will be ready for approval at the next meeting.

Grant Review: Stuart Grigg complimented the staff members who manage the various grant programs. He asked for an update on each program.

The Heritage Grants draft proposals are due January 25 and the grant deadline is March 21. Joe Cialdella will set the review dates for the Heritage Grants after the Bro Adams visit. This second round has the same mission as the first which is racial equity from the perspective of the humanities viewpoint. \$600,000 are available for these grants with a maximum ask of \$25,000. There is no cost share required. To date, Joe has received four draft proposals and of these, three are new and one is a project previously submitted but declined funding. During the previous round of grants, 75 were received and 26 were funded.

Two Humanities Grant panels met October 19 and 20 to review 35 grants. The committee recommended 21 projects for funding totaling \$220,234. These grant awards were approved by the Executive Committee at their November 4 meeting. A summary of these grants is included in the board materials.

Arts & Humanities Touring Program: SARAH JURY MOVED, SUSAN HIGMAN LARSEN SECONDED, TO RATIFY THE AWARDED ARTS & HUMANITIES TOURING GRANTS. MOTION PASSED.

Program and Services: All program updates were included in the interim executive director's report. There was a request for an explanation on the Pulitzer Campfire Initiative. Robbe DiPietro explained the Council received a \$40,000 grant and is working in conjunction with MSU and their annual journalism conference for high school students. The program is similar to Poetry Out Loud where students compete for a chance to attend the conference. The students will

create their own piece of journalism highlighting the four themes outlined by the Campfire Initiative. The selected student's work will be submitted to the MSU School of journalism. These will be judged by professional journalists and approximately 25 pieces will be selected. These student authors will be invited to participate in the Pulitzer Conference and meet with Michigan's Pulitzer Prize winning journalists in small workshop settings. The competition and conference will be an opportunity for the high school students to improve their writing skills.

Engagement Committee: Kel Smyth reported the Engagement Committee met after the October Board meeting, by phone in December, and again this morning to update the Development Plan. Shelly and Carol will present the updated plan at the next Engagement meeting prior to the April 21 board meeting.

The annual appeal at year end was more than \$9,000, an increase of \$2,000 over the previous year at this time. A list of donors for the past year will be provided to all members so they may personally thank those they know.

Advocacy: Paul Chaffee stated Deb McKeon, Carol Taggart, Shelly and himself will be attending Humanities on the Hill. Appointments will be scheduled with the legislators for time to speak with them. He added 12 of Michigan's 14 Congressmen voted for the budget as did both senators. The NEH budget increased by 2 million dollars and the Federal/State Partnership's budget increased by .5 million dollars. Both the arts and humanities did quite well. Thank you notes will be sent to all the Congressmen and Senators. The Legislative Committee, along with the lobbyist for NEH, wants the Council members to develop a relationship with their federal legislators. A new case statement is being developed as to why government should be involved in the arts and humanities.

Governance Committee: Sarah Jury requested the charters and policies be removed from the agenda because the Governance Committee has not had an opportunity to review them. They will come before the Council at the April meeting. She thanked Jan Fedewa for all her work on the charters and policies.

Sarah addressed the electronic consent form and questioned if it was still necessary. Tina clarified the references in the Bylaws and concluded a written consent form was not needed.

Strategic Planning: Steve Wilson reported there was no meeting during this last quarter on the strategic plan but one will be scheduled soon. Steve added previously there was a lot of information from the board on strategic planning. It took Jan to implement a format that works for the Council. The four pillars identified at the first meeting were Governance, Development, Programs, and Communication. There will be further development under each of these pillars. Steve noted Shelly has served as a nonprofit strategic planning consultant and the committee will look to her for guidance.

Adjournment: The meeting adjourned at 11:35 a.m.

Executive Session: The Council went into executive session.

Respectfully submitted,
Phyllis Rathbun

**Michigan Humanities Council Annual Meeting
Midland Center for the Arts
Founders Room
1801 St. Andrews Street, Midland
Thursday, October 15, 2015**

Call to Order: Pat Waring called the meeting to order at 10:00 a.m.

Members Present: Bill Alsover, Bobbie Arnold, Anne Belanger, Paul Chaffee, Gloria White Gardner, Tom Garikes, Eric Hemenway, Sarah Jury, Walt Koziol, Miranda Krajniak, Susan Higman Larsen, Debra McKeon, Kathleen Mullins, Kel Smyth, Tina S. Van Dam, Pat Waring, Celeste Diehm, Versell Smith, Jr.

Members Absent: Stuart Grigg, Dean Bach, Melba Boyd, Steve Wilson, Jody Egen

Staff Present: Jan Fedewa, Robbe DiPietro, Joe Cialdella, James Nelson, Michelle Pezzotti, Phyllis Rathbun, Karen Rhodes, Carol Taggart

Tina Van Dam introduced Mike Hayes, CEO of the Midland Center for the Arts, who welcomed the Council to the Midland. He gave a brief history and overview of the Midland Center for the Arts. The center is the home to several cultural organizations. He thanked the Michigan Humanities Council for its support over the years, especially for the historical programs.

Approval of the Agenda: KATHLEEN MULLINS MOVED, KEL SMYTH SECONDED, TO APPROVE THE AGENDA. MOTION PASSED.

Approval of Minutes: MIRANDA KRAJNIAK MOVED, KEL SMYTH SECONDED, TO APPROVE THE JUNE 11, 2015 COUNCIL MINUTES AS PRESENTED. MOTION PASSED.

New Board Member Elections: Kathleen Mullins introduced Versell Smith, Jr. from Ann Arbor and Celeste Diehm from Grand Rapids, both candidates for election. She stated the third candidate for election, Leah Bagdon McCallum from Traverse City, was unable to attend. Kathleen added she had a great conversation with all three of them. **KATHLEEN MULLINS MOVED, DEBRA McKEON SECONDED, TO ELECT VERSELL SMITH, JR., LEAH BAGDON McCALLUM, AND CELESTE DIEHM AS DIRECTORS TO THE MICHIGAN HUMANITIES COUNCIL. MOTION PASSED.**

Elections of Officers: Sarah Jury, chair of the Nominating Committee, presented the following candidates for officers: Kathleen Mullins, Chair; Anne Belanger, Vice Chair; Gloria White Gardner, Secretary; Bill Alsover, Treasurer. **SARAH JURY MOVED, DEBRA McKEON SECONDED, TO ELECT THE SLATE OF OFFICERS AS PRESENTED BY THE NOMINATING COMMITTEE. MOTION PASSED.**

Kathleen Mullins presented Pat Waring with a plaque and a gift certificate in recognition of her service as chair of the Council for the past three years. Pat thanked the Council for the generous gifts.

Chair's Report: Pat Waring reminded the directors that some still need to submit a completed conflict of interest form; the newly elected will be asked to do so also. She also noted the importance of the cost share worksheet, the travel reimbursement form, and the perspective member form included in the packet of materials. The cost share worksheet and the travel reimbursement forms can be submitted to Michelle Pezzotti, fiscal manager.

Executive Director's Search: Deb McKeon reported on the status of the Search Committee. The consultant presented five candidates to the committee. The committee chose to interview four candidates. Only three applicants were interviewed because one had accepted another position. Of the three interviewed, two were selected for a second interview and Deb hopes to schedule this within the next week. The Search Committee members are Pat Waring, Kathleen Mullins, Steve Wilson, Gloria White Gardner, Bill Rustem, and Jennifer Goulet.

Self-Assessment Update: Jan received the tentative dates of December 1 and 2, 2016 for the NEH Self-Assessment. She stated there is some flexibility with the dates. Pat referenced the two reports, the Self-Assessment Timeline and the Board and Staff Responsibilities provided by Jan, and noted that both the Council and staff will be involved in writing the report and preparing for the site review. She asked the Council to put the dates on their calendar.

2016 Council Meeting Dates: Listed below are the 2016 meeting dates.

January 14, 2016

April 21, 2016

June 9, 2016

October 13, 2016

Executive Director's Report: Jan Fedewa presented a written report updating the Council on all the grants, programs and activities since the last Council meeting. She thanked the Council for their support over the past year and for opportunity to return to the Council. She also thanked the staff for their work and assistance in the many accomplishments this past year.

Guest Speaker: Chris Sommerich, Executive Director, Humanities Nebraska was introduced by Pat Waring. Chris expressed his appreciation for being invited to attend. He began by discussing the advantage of networking with the 55 Councils, each with different strengths, ideas and programs. He encouraged attendance at the upcoming National Endowment for the Humanities (NEH) Conference as a way to re-energize staff and Council members.

Chris explained the history of Nebraska's fundraising and their current practices. In the mid-1990s, 80-90 % of Nebraska's funding was from the NEH appropriation. With the threat of funding cuts to NEH, Nebraska decided to begin fundraising to control their destiny. Now, 20 years later, their funding is more diversified and everyone clearly understands the importance of

fundraising. Chris stated they find it easy to raise money for programs such as Prime Time that has a budget of \$200,000 and is mostly private funds. His board works with the staff and helps to connect them to donors. The Nebraska board members are active in their communities and attend Council sponsored programs. This visibility is helpful when they do an ask in those communities.

Chris spoke of some keys to fundraising they have found over 20 years:

- People want to see something tangible happening in their communities.
- Board members provide the connection to humanities and represent their community on the Council.
- Mailings help the fundraising effort.
- Writing grants to foundations to get funding.
- Annual humanities award and lecture has been very successful. They offer table sponsorships and raise about \$150,000 per year.
- Corporate funding is successful because of their board members' connections.
- Connecting with people who have an interest in their programs and building on it.
- Sending a thank you to a donor to recognize their giving is very important.

Chris acknowledged it is intimidating to ask for money, but it helps when board members open the door to potential donors. Diversity in the makeup of the board is important. New members need to be fully appraised of the board expectations. While some members are more responsive and the tendency is to continually go to them, the executive director and staff must include all members and make them all responsive. Humanities Nebraska has two boards with a total of 36 members. The Foundation Board was created separately in the 80s and activated in the 90s. Currently they act as one body. The Council deals with programs and grants, while the Foundation Board's function is to raise money.

Humanities Nebraska receives funding from the state and Chris explained how that came about. They are required to tell the state how they plan to use the money. All the legislators like seeing this money at work in their districts via programs, grants, or speakers. Overall, they raise approximately \$425,000 and staff is needed to accomplish this. They have 900 to 1,000 donors each year and only 50-100 are online. They are very heavy on printed material.

Committee Reports:

Executive Committee: Pat Waring reminded Council members of their Give or Get of \$1,000 before the end of the fiscal year on October 31. Council members can deliver it in several ways, but it is important to meet their obligation. Pat reminded the membership they will be signing letters at end of meeting. Chris Sommerich stated the response in Nebraska to the board signed letters is greater than letters from the executive director.

Board Development: Kathleen Mullins stated Debra McKeon, Kel Smyth, Paul Chaffee and Sarah Jury are all eligible to serve a second term and each has agreed to serve.

KATHLEEN MULLINS MOVED, BILL ALSOVER SECONDED, TO ELECT

DEBRA MCKEON, KEL SMYTH, PAUL CHAFFEE AND SARAH JURY TO A SECOND TERM ON THE MICHIGAN HUMANITIES COUNCIL. MOTION PASSED.

Kathleen added that Dean Bach, a governor appointee, is eligible for a second term but has declined reappointment.

Grant Review: In Stuart Grigg's absence, Robbe reported on the status of the grants programs. The Council received 35 applications for the major grants and they will be reviewed this coming Monday and Tuesday. There have been 33 Quick Grants approved and approximately \$3,200 remaining. The first payments for the Heritage Grants have been made with funds from the Kellogg Grant. A meeting has been scheduled to meet with the Kellogg grant officer to discuss the second round of grants. The new Arts and Humanities Touring Directory is on the website. MHC received \$80,000 for Touring Grants for 2015-16. The grants will be available beginning November 10.

Program and Services: Bobbie Arnold reported that a sample program assessment questionnaire was included with the meeting materials. This questionnaire was designed to get feedback from people attending programs and to help with fundraising. She encouraged Council members to attend the programs. Each of the following programs needs to be assessed to determine its effectiveness and if it is sustainable:

- Great Michigan Read
- Prime Time
- Arts & Humanities Touring Program
- Poetry Out Loud
- Museum on Main Street/Hometown Teams
- Grant Programs

Bobbie also read the letter announcing MHC as the recipient of a \$40,000 grant request for the Pulitzer Prizes Centennial Campfires Initiative. This program begins January 1, 2016 and goes through December 21, 2016. James Nelson added he envisions this program to be similar to the Poetry Out Loud competition among high school students. The students' journalism stories will be entered into a competition among high school students with the winners advancing to the conference. Five Pulitzer Prize winners will meet with the high school students to discuss their work. This is a one-time program. If it works well, the Council may want to work with their partners to continue the program.

Engagement Committee: Kel Smyth reviewed the 2015-16 Development Plan and Communication Plan. He stated Communications and Development Committees were combined and renamed Engagement Committee. He presented both plans for approval. **KEL SMYTH MOVED, PAUL CHAFFEE SECONDED, TO APPROVE THE COMMUNICATIONS PLAN AND THE DEVELOPMENT PLAN AS PRESENTED. MOTION PASSED.**

October 6 Fundraiser Update: Kel updated the Council on the recent event held at the home of former Council member Marge Potter. The event raised \$6,546 and checks are continuing to come in. This was the kick off to the Great Michigan Read. The author, Emily Mandel St. John, was in attendance and introduced by Hank Meijer. This event was well attended.

Legislative Advocacy: Paul Chaffee reported the Federal Government passed a continuing resolution to keep the government running. This is a good time for Council members to plan on contacting their legislators because they will be back in their district offices and many have scheduled coffees.

Finance: Walt Koziol thanked the Finance Committee for their work this past year. The committee reviews the financial statements, the budget, expense reports and credit card expenditures. The Finance/Audit Committee also selects the auditor. At the last meeting, the Finance Committee had a pre-audit meeting with the auditor. They will meet again when the audit is complete to review it prior to Council approval.

Michelle reviewed the current financial statements and she expects to remain within budget through year end. **WALT KOZIOL MOVED, KATHLEEN MULLINS SECONDED, TO APPROVE THE AUGUST AND THIRD QUARTER FINANCIAL STATEMENTS. MOTION PASSED.**

2015-2016 Budget: Walt reviewed the two pages of assumptions for the proposed budget. **WALT KOZIOL MOVED, ANNE BELANGER SECONDED, TO APPROVE THE 2015-2016 BUDGET AS PRESENTED. MOTION PASSED.**

Governance Committee: Tina Van Dam began with the Endowment Finance Policy. After reviewing the policy, Pat call for a motion to approve. **WALT KOZIOL MOVED, BILL ALSOVER SECONDED, TO APPROVE THE ENDOWMENT FINANCE POLICY. MOTION PASSED.**

Tina presented the revised Bylaws. Tina stated the revisions bring the Bylaws into conformance with Michigan law which requires the year end fiscal statements to be reviewed at the annual meeting. Currently, the annual meeting occurs prior to the end of the fiscal year of October 31. The revisions move the annual meeting to January along with the election of officers and directors. Tina read the changes for each Bylaw Article as listed in the summary chart. Two changes were made as follows: Article IV, section 3, b (3) A schedule of staggered terms shall be established so that approximately one-third of the Directors are ~~replaced~~ elected each year. Article VI, section 2, a (3) Nominating Committee: The non-officer member(s) of the Executive Committee shall select other Director(s) to constitute a ~~four-person~~ five-person Nominating Committee... Tina noted

the chart for voting requirements as stated in the Bylaws. This chart denotes the required vote for a specific action and the Article where it can be found.

TINA S. VAN DAM MOVED, KEL SMYTH SECONDED, TO ADOPT THE REVISED BYLAWS WITH THE PROPOSED TWO CHANGES. MOTION PASSED.

Review Charters: The Charters for Board Development, Engagement, Finance, and Governance were presented for discussion and approval. An added marketing statement to the Engagement Charter, approved by both the Governance and Executive Committees, was read as follows: MHC will bolster its communication and marketing efforts to enhance its image statewide, thus positioning the organization as the state's cultural leader. **TINA S. VAN DAM MOVED, ANNE BELANGER SECONDED, TO APPROVE THE COMMITTEE CHARTERS FOR BOARD DEVELOPMENT, ENGAGEMENT, FINANCE AND GOVERNANCE AS PRESENTED. MOTION PASSED.**

Strategic Plan: In Steve Wilson's absence, Jan asked the Council to review each of the status columns for the four strategic goals. This column records all of the achievements for the past year.

Review/Sign Appeal Letter for November Mailing: The Council members received the year end appeal letters to add their personal note and signature for the people in their area.

Kathleen referred to the list of committees for 2016. Next year this will be announced at the annual meeting in January. She stated directors are being asked to serve on only two committees.

Executive Session: The Council moved into Executive Session.

Adjournment: The meeting adjourned at 12:30 p.m.

Respectfully submitted,
Phyllis Rathbun



NATIONAL ENDOWMENT FOR THE

Humanities

FEDERAL/STATE PARTNERSHIP

Please complete this form and attach it as a PDF to your Grants.gov application for **State Humanities Councils General Operating Support Grants**, due on June 1, 2016.

Compliance Supplement Form Cover Sheet

Name of Council: Michigan Humanities Council

Employer Identification Number: 51-0164775

DUNS Number: (b) (4)

Council website: www.michiganhumanities.org

Contact Information for the Executive Director

Full Name: Shelly Kasprzycki

Form of Address: Ms.

Job Title: Executive Director

Institution Name: Michigan Humanities Council

Street Address: 119 Pere Marquette Dr.

City, State, ZIP code: Lansing, MI 48912

Phone number: 517-372-7770

Fax Number: 517-372-0027

Email address: skasprzycki@mihumanities.org

Contact Information for the Council Board Chair

Full Name: Kathleen Stiso Mullins

Form of Address: Dr.

Job Title: President & CEO

Institution Name: Historic Ford Estates

Street Address: 1100 Lake Shore Rd.

City, State, ZIP code: Grosse Pointe Shores, MI 48236

Phone number (H): (b) (6) (W) 313-884-4222

Fax number:

Email address: kmullins@fordhouse.org

Council Chairperson Certification (Please type full name): Dr. Kathleen Stiso Mullins

Certification Date: 5/17/2016

Compliance Supplement Form Cover Letter

Date: 18 May 2016

Scott Krawczyk
Director
Federal/State Partnership
National Endowment for the Humanities
Washington, D.C. 20506

Dear Mr. Krawczyk,

I hereby certify on behalf of the Michigan Humanities Council that funds paid to the council by the National Endowment for the Humanities will be expended solely on programs that carry out the objectives of the National Foundation on the Arts and Humanities Act of 1965 as amended. I further certify that the council will make reports to the Chairman of the National Endowment for the Humanities in such form, at such times, and containing such information, as the Chairman may require.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kathleen Stiso Mullins', with a stylized, cursive script.

Kathleen Stiso Mullins
Chairperson of the Board
Michigan Humanities Council

State Council General Operating Support Grants
Compliance Supplement Form

Council Name: Michigan Humanities Council

Year: 2015

Data entered by: Robbe DiPietro

Part 1

Section 1: Board of Directors

A. Board memberships

1. Total number of board members as per by-laws (including gubernatorial appointees):
25
2. Total current board membership: 23
3. Number of gubernatorial appointees as per by-laws: 6
4. Number of members on which you base the number of gubernatorial appointees: 25

B. Terms of board members

5. Regular appointments (in years): 3
 1. Renewable (yes/no): yes
 2. Maximum years of continuous service: 6
6. Gubernatorial appointees (in years): 3
 1. Renewable (yes/no): yes
 2. Maximum years of continuous service: 6
 3. Co-extensive with governor's term (yes/no): no

C. Terms of board chairs

1. Length of term (in years): 2
2. Renewable (yes/no): no
3. Maximum year of continuous service: 2

D. Describe the nomination process for council members and how your council solicits nominations for board members:

The Amended and Restated Bylaws charged the Board Development Committee to develop and recommend for adoption by the Board of Directors, a plan for identification, recruitment, evaluation, and nomination of candidates for Director and Officer positions. Recommendations for candidates for Director are to be solicited by the Committee from other committees of the Corporation, private citizens, and other leaders in the state. The recruitment process and tools the Board Development Committee uses in identifying, recruiting, evaluating, and nominating candidates for the Board of Directors are as follows:

- reviews the board profile worksheet that helps identify desired personal characteristics and current gaps on the Board.
- studies the Michigan map that identifies the region in which current board members live. The Committee uses the map to recognize areas of the state that must be considered during the nomination process.
- provides Prospective Board Member Referral Form to current board members seeking nominations for the Board of Directors.
- identifies other candidates through public announcements, nominations sent directly to the Council, and through Committee discussions.
- contacts candidates to seek their interest.
- provides the potential candidate with Board member roles and responsibilities along with an addendum which codifies the Council's principles of good governance.
- requests the candidate to submit a letter of interest and resume if wishes to be considered for a board opening.
- meets to review the credentials of each candidate.
- determines the most qualified candidates.
- presents the candidate(s) to the full board for election to serve a three-year term or fill a vacancy.

E. Additional comments?

Following the election to the Board of Directors, board orientation is scheduled to introduce the newly elected member to the work of the Council. All newly elected board members are required to acknowledge receipt of the Board members' roles and responsibilities along with the addendum and agree to fulfill these responsibilities and adhere to these principles while serving on the Board of Directors.

Section 2: Public Access

A. Government

1. Is the governor provided with regular and complete information on all council activities? **yes**
2. Are appropriate federal, state, and local officials provided with information on all council activities? **yes**
3. Formats used to provide information on council activities to federal, state, and local officials (for example, annual reports, newsletters, emails):

The Governor's office, federal legislators, and other state and local legislative offices receive monthly e-newsletter and calendars, printed annual report and MHC media released (email). Grant recipients are encouraged to contact federal legislators and acknowledge the role of federal and state funding in Council programs. MHC makes an effort to inform and invite legislators to public events and to create opportunities for media exposure.

B. Public Meetings and Publications

1. The legislation requires that councils hold "public meetings." Describe how you solicit comments from the public on your programs and activities. Be as specific as possible.

MHC supports a variety of public meetings and public programming, both through Council initiated programs and through re-grant activities. MHC grant review committee may include external public reviewers and/or external evaluators (not staff) to assess the project and provide input into the process. All public programs include evaluation tools/surveys to solicit public input from participants.

2. Are your board meetings open to the public? (yes/no) **Yes**
3. Do you distribute a newsletter or magazine — print or electronic? (yes/no) **Yes**
 - A. If yes, how often? Monthly e-newsletter; biannual print newsletter
 - B. Name of newsletter or magazine:
Michigan Stories (e-news) Bridging Michigan (print)
4. What other mass mailings — print or electronic — do you send out to keep the public informed of your activities (guidelines, brochures, catalogues)?
Annual report, grant announcements, event promotion and press releases, monthly calendar postings, rack cards, monthly newsletters
5. What other means do you use to inform the public? Please also include all websites and social media accounts with appropriate links.
Website: www.michiganhumanities.org
Facebook: www.facebook.com/MichiganHumanitiesCouncil
Twitter: twitter.com/mihumanities
Grant workshops, conference/event presentations, interviews
6. Additional comments? During grant cycles there is heavy circulation of grant application information and program guidelines creating more awareness of MHC grants and all Council programs.

C. Council Operations

1. Number of council board meetings per year 4
2. Other meetings — please describe briefly.

Board participation extends beyond the four formal board meetings through committee meetings and special projects, programs and grant review. Board members currently participate on the following committees: Executive, Finance, Board development, Engagement, Grant Review, Programs and Services, Governance and Legislative Advocacy.

3. What are the dates of your full council meetings for the next twelve months?

June 9, 2016; October 13, 2016; February 16, 2017; May 18, 2017; October 19, 2017

D. By-Laws

By-laws were approved/amended in 2015(year). If changes occurred during this reporting period, please include a copy of the amended by-laws with your compliance supplement.
Copy included

Section 3: Overview of Grants and Projects

A. Regrants

1. Number of applications received for funding consideration this past year: 309
2. Of these, how many were funded? 223
3. Scholars

- a. Number of scholars involved in council projects and re-grants: 282

- b. Please describe your efforts to involve a larger number of scholars:

Scholars are identified and engaged through partnerships and involvement in public programs and events. Additional scholars are identified in grant applications each year (required for each application) and through program collaborators and organization contacts. MHC also engages scholars as outside project evaluators for grants. Scholars also participate in council conducted programs such as Museum on Main Street exhibits and the Great Michigan Read events and programs throughout the state.

- c. Additional comments? Implementation of the Arts & Humanities Touring grants program, in partnership with the Michigan Council for Arts & Cultural Affairs, connects MHC with diverse professionals for inclusion in the adjudicated Touring Directory. Feature stories and outreach through print and social media have also broadened interest in scholarly participation in MHC efforts.

B. Awards

Please provide us with information concerning prizes or awards that any council-supported projects may have won since your last report. For each award, please include the title, sponsor, and year, and any other pertinent details as appropriate. You may list up to five awards.

Award: (MHC Humanities Grant project) The Broadcast Education Association's 2016 Festival of Media Arts named *The Living History Project's* four-story radio series "Best of Show"

Award: (MHC Humanities Grant project) 2016 West Michigan Eclipse Award Nomination for the film *Strong Words: The Art of Toi Derricotte*

Part 2

Statistics on Regrants and Council-conducted projects

A. Statistics on events and projects held in the previous calendar year

1. Media projects (includes film, television, radio):	12
2. Digital projects (including all web and social media projects):	2
3. Publications (do not include regular council-produced brochures and newsletters):	4
4. Exhibitions:	20
5. Discussion programs (includes book, film, lecture and discussion, conversation projects):	120
6. Conferences, symposia, lectures:	10
7. Literacy projects:	73
8. Festivals (book, film, theater, fairs, other celebrations):	41
9. Performances and presentations (including living history, Chautauqua, Speakers Bureau):	26
10. Fellowships for college and university faculty:	0
11. Projects for K-12 teachers (including institutes, seminars, workshops, fellowships, awards, curricular projects):	31
12. Projects for students (including History Day, authors/scholars in schools, oral history):	389
13. Preservation and access projects:	1
14. Local history projects (cultural heritage, walking tours, cultural trips, research, local oral history projects):	13

B. Statistics on audience and beneficiaries for projects and events in the previous calendar year

1. Media projects (includes film, television, radio):	325,603
2. Digital projects (including all web and social media projects):	832
3. Publications (do not include regular council-produced brochures and newsletters):	26,691
4. Exhibitions:	61,793
5. Discussion programs (includes book, film, lecture and discussion, conversation projects):	18,223
6. Conferences, symposia, lectures:	738
7. Literacy projects:	16,948
8. Festivals (book, film, theater, fairs, other celebrations):	17,163
9. Performances and presentations (including living history, Chautauqua, Speakers Bureau):	4,422
10. Fellowships for college and university faculty:	0
11. Projects for K-12 teachers (including institutes, seminars, workshops, fellowships, awards, curricular projects):	11,184
12. Projects for students (including History Day, authors/scholars in schools, oral history):	72,979
13. Preservation and access projects:	30
14. Local history projects (cultural heritage, walking tours, cultural trips, research, local oral history projects):	15,098

C. Please list efforts to reach broader audiences: A 3-year partnership with the W.K. Kellogg Foundation has greatly expanded MHC reach into the racial equity arena resulting in new partners, grantee organizations and collaborators, as well as expanded audiences for the funded projects throughout the state. The program is also being highlighted on a national scale resulting in broader audiences nationwide. Continued partnerships and collaborations with Michigan Council for Arts & Cultural Affairs and the Library of Michigan further expand audiences for MHC programs.

D. Please list your specifically targeted underserved groups with number of events and audience figures for each group. Examples: seniors, rural populations, youth, indigenous populations. Youth: 389 events/72,979 audience; Low income/low literacy: 73 events/16,948 audience

E. Please list all of your Congressional districts with the number of events held in each one in the past calendar year.

#1-88, #2-24, #3-25, #4-26, #5-31, #6-23, #7-47, #8-79, #9-58, #10-34, #11-64, #12-68,
#13-17, #14-32

F. Additional comments? Amended by-laws attached

BYLAWS
of
THE MICHIGAN HUMANITIES COUNCIL

(as amended and restated in full on October 15, 2015, effective upon adoption)

ARTICLE I
OFFICE

Section 1. Principal Office. The principal office of the Michigan Humanities Council, a nonprofit corporation incorporated in the State of Michigan (the Corporation) shall be located in the State of Michigan, in the City of Lansing, County of Ingham. The Corporation may have such other offices, either within or without the State of Michigan, as the Board of Directors may determine or as the affairs of the Corporation may require from time to time.

Section 2. Registered Office and Agent. The Corporation shall have and continuously maintain in the State of Michigan, a registered office, and a registered agent whose office is identical with such registered office, as required by the Michigan Nonprofit Corporation Act. The registered office may be, but need not be, identical with the principal office in the State of Michigan, and the address of the registered office may be changed from time to time by the Board of Directors.

ARTICLE II
PURPOSES

The Michigan Humanities Council is organized for those purposes set forth in the Corporation's Articles of Incorporation.

ARTICLE III
MEMBERS

The Corporation shall have no members.

ARTICLE IV
BOARD OF DIRECTORS

Section 1. General Powers. The affairs of the Corporation shall be managed by its Board of Directors. Directors assume the duty of reasonable supervision over the business affairs of the Corporation. The functions of the Board of Directors shall include but not be limited to the following:

- a. To develop, oversee and evaluate Corporation strategy, projects and initiatives.

- b. To serve as the body responsible to the National Endowment for the Humanities (NEH) for sponsorship, administration and evaluation of programs in Michigan utilizing funds granted by the NEH.
- c. To serve as the body responsible to public and private sources of support, including the State of Michigan.
- d. To determine and oversee policies and guidelines of the Corporation.
- e. To make decisions on grant awards in accordance with the purposes and policies of the Corporation.
- f. To appoint, to supervise and, if necessary, remove the Executive Director.
- g. To formulate and oversee any goals and programs that the Board of Directors determines are necessary to carry out the purposes of the Corporation.

Section 2. Election and Appointment of Directors. New Directors shall be elected or appointed to the Board of Directors as follows:

- a. Directors other than appointees of the Governor of Michigan shall be elected by the Board of Directors by affirmative vote of at least two-thirds of the Directors present and voting at the Annual Meeting.
- b. The Governor of Michigan shall have the opportunity to appoint six citizens to the Board of Directors of the Corporation, two each year.
- c. Each Director serves as an individual, not as a representative of any person, agency, institution or special constituency other than the citizens of the State of Michigan.

Section 3. Number and Term. The number and term of the Directors shall be as follows:

- a. The number of Directors shall be no less than 9 and no more than 25 individuals (including as many as six appointees of the Governor).
- b. Terms.
 - (1) The term of each Director shall begin upon election at the Annual Meeting or appointment by the Governor. Each term shall be a three-year term. A Director shall hold office for the term for which he or she is elected or appointed and until his or her successor is elected or appointed and qualified, or until his or her resignation or removal.
 - (2) A Director may be nominated and re-elected, or re-appointed by the Governor, for one successive three-year term, subject to the provisions of

Article VI, Sections 3b(2) and 6. At least one year must elapse before an individual may be nominated for election or appointed by the Governor, after serving two consecutive three-year terms, whether by appointment or by election to a full term.

- (2) Limited exceptions to the length of terms of Directors are as follows, and the extended term shall be considered as part of the Director's three-year term for all purposes of Article IV, Section 3b(1). No nominations shall be made to fill a term currently being filled through any permitted extension of term; after conclusion of the extension, any balance of the term shall be filled as a vacancy.
 - (a) The extension by one year of the term of a Director who serves as an officer if needed to allow the Director to complete his/her term of office.
 - (b) The extension by one year of the term of a Director who has completed a one-year term as Chairperson, if needed, to enable that Director to serve one year as Past Chairperson.
 - (c) The extension of a Director's term, if needed, to be coterminous with a term of service on the Board of Federation of State Humanities Councils (the Federation).
- (3) A schedule of staggered terms shall be established so that approximately one-third of the Directors are elected each year.

Section 4. Attendance and Resignation. It is expected that each Director attend all meetings of the Board of Directors. Resignation is expected if a Director finds he or she is unable to meet this guideline. Non-attendance at two consecutive Board meetings results in the defaulting Director being asked his or her intentions with regard to participation on the Board of Directors. Non-attendance at three consecutive Board meetings, without sufficient explanation to the Chairperson, may be interpreted as an automatic voluntary resignation with a resulting vacancy. A Director may resign from the Board at any time upon written notice to the Chairperson of the Board, and, if an appointee of the Governor, to the Governor. A resignation of a Director is effective when it is received or a later time if set forth in the notice of resignation.

Section 5. Removal. A Director may be removed for cause by an affirmative vote of at least two-thirds of the Directors then in office at any meeting of the Board. The notice of the meeting shall specify this purpose.

Section 6. Vacancies. Any vacancy occurring among the elected Directors may be filled by the affirmative vote of a majority of the Directors present and voting at any meeting of the Board, subject to the quorum requirements of Article IV, Section 10. The notice of the meeting shall specify this purpose. An individual elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor in office. When a vacancy occurs among the Directors appointed by the Governor, the Governor shall have the opportunity to appoint a replacement for the balance

of that term. If a Director filling a vacancy is nominated and elected to a successive three-year term, or appointed by the Governor to fill an unexpired term, the partial term shall not be counted as a three-year term for purposes of limiting Directors to two consecutive three -year terms under the provisions of Article IV, Section 3(b)(1).

Section 7. Regular and Annual Meetings. There shall be at least four meetings of the Board of Directors each year, including a regular Annual Meeting of the Board of Directors held in January of each year. The Board of Directors annually shall determine the date, time and place for the holding of the Annual Meeting and additional regular meetings of the Board, and shall establish a calendar of regular meetings to be provided to all Directors at least ten days prior to the first meeting of the fiscal year.

Section 8. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chairperson or a majority of the Directors then in office, to be held at such day, time and place as specified in the notice of the meeting.

Section 9. Notice. Notice of any special meeting of the Board of Directors shall be provided at least ten days before such meeting by written notice delivered personally, through electronic transmission or by mail to each Director at his/her postal or email address as shown in the records of the Corporation. If transmitted electronically, such notice shall be deemed to be delivered the date when electronically transmitted to the person entitled to the notice or communication in a manner authorized by the person. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

Section 10. Quorum. A majority of the Board of Directors then in office shall constitute a quorum for the transaction of business at any meeting of the Board. If less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice, but no other action may be taken by the Board at such meeting. Any reference in the Bylaws to action taken at a meeting of the Board requires the action to be taken at a meeting of the Board when a quorum is present, and subject to any other voting requirements of the Bylaws, the Articles of Incorporation or the Michigan Nonprofit Corporations Act.

Section 11. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these Bylaws. Each Director shall have one vote. Voting by proxy shall not be permitted.

Section 12. Compensation. Directors as such shall not receive any stated salaries for their services, but by resolution of the Board of Directors expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board. No Director will receive

payment for participation in any Corporation supported project except reimbursement for travel or other reasonable expenses.

Section 13. Written Consent in Lieu of Meeting. Any action required by law to be taken at a meeting of directors, or any action which may be taken at a meeting of directors, may be taken without a meeting if a consent through electronic transmission or in writing, setting forth the action so taken, shall be signed by all of the Directors.

Section 14. Meeting by Conference Telephone or Remote Communication. A Director may participate in any meeting of the Board of Directors by means of conference telephone or similar communications equipment or through remote communication by means of which all persons participating in the meeting can hear and communicate with each other. Participation in a meeting of the Board of Directors in such manner constitutes presence in person at the meeting.

Section 15. Conflict of Interest. Each Director shall disclose to the Corporation any actual or apparent conflict of interest at the earliest possible time, in accordance with conflict of interest standards adopted by the Board of Directors and maintained in the Michigan Humanities Council Board of Directors Policies and Procedures Manual. All conflict of interest standards shall be strictly adhered to by all Directors.

ARTICLE V OFFICERS

Section 1. Officers. The officers of the Corporation shall be a Chairperson, one or more Vice-Chairpersons (the number thereof to be determined by the Board of Directors), a Secretary, a Treasurer and such other officers as may be elected in accordance with the provisions of this Article. The Board of Directors may elect such other officers as it shall deem desirable, such officers to have the authority and perform the duties prescribed, from time to time, by the Board of Directors. One person shall not hold two offices except for Secretary-Treasurer, which may be filled by the same person, and the Chairperson shall be deemed to be the President of the Corporation. Each officer must be a Director of the Corporation.

Section 2. Election and Term of Office. The officers of the Corporation shall be elected by the Board of Directors at the regular Annual Meeting of the Board and shall take office after the close of the Annual Meeting. New offices may be created and filled at any meeting of the Board of Directors. Each officer is elected for a one-year term. With the exception of the Treasurer, an individual may not be re-elected more than twice to the same office until a period of at least one year after his/her third successive term of such office is completed or, in the case of a Chairperson, after the additional one year of service as Past Chairperson. The Treasurer is not subject to such re-election limitations. Each officer shall hold office until his/her successor has been duly elected and taken office. Limited exceptions to the length of terms of Directors who serve as officers are set forth in Article IV, Section 3b(2).

Section 3. Resignation. Any officer may resign at any time by giving written notice to the Chairperson. Such resignation shall take effect at the time specified in the notice, or if no time is specified, then immediately.

Section 4. Removal. Any officer may be removed, with or without cause, by an affirmative vote of a majority of the Directors then in office at any meeting of the Board of Directors, whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed. The notice of the meeting shall specify this purpose.

Section 5. Vacancies. A vacancy in the office of Chairperson or Vice-Chairperson may be filled for the unexpired portion of the term by a vote of the Board of Directors at a meeting of the Board. The notice of the meeting shall specify this purpose. A Director elected to fill a vacancy as an officer shall be elected or appointed for the unexpired term of his/her predecessor in office, and may be nominated for re-election to fill the succeeding one-year term of that office.

Section 6. Chairperson. The Chairperson shall preside over all meetings of the Board of Directors, assume a general leadership role in all the activities of the Corporation, assume the principal role in representing the Corporation and the Michigan program before the public, and supervise and conduct an annual performance review of the Executive Director. He/she may sign, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors, by these Bylaws or by statute to some other officer or agent of the Corporation. He/she shall perform all duties incident to the office of Chairperson and such other duties as may be prescribed by the Board of Directors from time to time. The Chairperson shall serve as Past Chairperson on the Board of Directors and the Executive Committee for one year after completing the regular term of office.

Section 7. Vice-Chairpersons. In the absence of the Chairperson or in event of his/her inability or refusal to act, the Vice-Chairperson (or in the event there be more than one Vice-Chairperson, the Vice-Chairpersons in the order of their election) shall perform the duties of the Chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. The First Vice-Chairperson shall be the Chair of the Board Development Committee. Any Vice-Chairperson shall perform such other duties as from time to time may be assigned to him/her by the Chairperson or by the Board of Directors.

Section 8. Treasurer. If required by the Board of Directors, the Treasurer shall provide a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the Board of Directors shall determine. The Treasurer shall oversee the financial resources of the Corporation and see to it that the Corporation provides for proper custody of and responsibility for all funds and securities of the Corporation; for receiving of and giving receipts for moneys due and payable to the Corporation from any source whatsoever; for the deposit all such moneys in the name of the Corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VII of these Bylaws; for all books and accounts to be properly and accurately kept; and for the rendering of full reports to the Board of Directors on a schedule to be determined by the Board but not less than annually; and in general the Treasurer shall perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the Chairperson or by the Board of Directors. The Treasurer shall be the Chair of the Finance Committee.

Section 9. Secretary. The Secretary shall keep the minutes of the meetings of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the corporate records and of the seal, if any, of the Corporation and see that, if there is a seal of the Corporation, it is affixed as needed to all documents, the execution of which on behalf of the Corporation under its seal is duly authorized in accordance with the provisions of these Bylaws; keep a register of the current post-office address of each Director which shall be furnished to the Secretary by such Director; and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Chairperson or by the Board of Directors.

ARTICLE VI COMMITTEES

Section 1. Executive Committee. The Executive Committee shall consist of the elected officers, the Past Chairperson, the Chair of the Engagement Committee, up to two other Directors elected by the Board at the Annual Meeting, and the Executive Director who shall be a non-voting member of the Executive Committee. The Chairperson of the Board of Directors shall be the Chair of the Executive Committee. The Executive Committee shall have and exercise the authority of the Board of Directors in the management of the Corporation between meetings of the Board of Directors, except that such committee shall not have the authority of the Board of Directors in reference to amending, altering or repealing the Bylaws; electing, appointing or removing any member of the Executive Committee or any Director or officer of the Corporation; amending the Articles of Incorporation; restating the Articles of Incorporation; adopting a plan or merger or adopting a plan of consolidation with another Corporation; authorizing the sale, lease, exchange or mortgage of all or substantially all of the property and assets of the Corporation; authorizing the voluntary dissolution of the Corporation or revoking proceedings therefore; adopting a plan for the distribution of the assets of the Corporation; or amending, altering or repealing any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered or repealed by such committee. The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors or any Director of any responsibility imposed upon it or him/her by law. The Executive Committee shall meet between regularly scheduled meetings of the Board of Directors, and as called by the Chairperson when deemed necessary. The Executive Committee shall report its actions taken on behalf of the Corporation to the Board of Directors at the next meeting of the Board.

Section 2. Other Committees. Other committees not having and not exercising the authority of the Board of Directors in the management of the Corporation may be appointed in such manner and for such length of time as may be designated in these Bylaws or by a resolution adopted by a majority of the Directors present at any meeting of the Board of Directors. Unless otherwise specified herein, members of each such committee shall only be appointed from among the Directors. Any member of a committee may be removed from the committee by the Chairperson of the Corporation whenever in his or her judgment the best interests of the Corporation shall be served by such removal. Each committee Chair shall report at the Annual Meeting of the Board of Directors, and at other Board meetings as appropriate.

- a. Standing Committees. Standing committees of the Corporation shall be the following:
- (1) Finance Committee. The Treasurer shall be the Chair of the Finance Committee. The Chairperson, in consultation with the Treasurer, annually shall appoint at least two additional Directors to the Finance Committee. The Committee shall meet regularly and report its ongoing activities to the Executive Committee and the Board. The Finance Committee shall review, evaluate and make recommendations to the Board of Directors with respect to the effective and efficient financial management of the Corporation.
 - (2) Board Development Committee. The First Vice-Chairperson shall be the Chair of the Board Development Committee. The Chairperson, in consultation with the First Vice-Chairperson, annually shall appoint at least two additional Directors to the Board Development Committee. The Committee shall meet regularly and report its ongoing activities to the Executive Committee and the Board. The Committee shall develop and recommend for adoption by the Board of Directors, a plan for identification, recruitment, evaluation and nomination of candidates for Director. Recommendations for candidates for Director are to be solicited by the Committee from Directors of the Corporation, private citizens and the leaders of non-profit organizations and institutions throughout the State. The Committee shall recruit candidates, screen recommendations and select the most promising candidates (both from the standpoint of personal qualifications and the Corporation's need for cultural and geographic diversity and certain skill sets), contact them, and ask for written confirmation of interest, a resume and references. The Committee shall prepare a slate of candidates for Director, to be presented to the Board in writing along with the resume of each candidate, at least ten days in advance of the Annual Meeting or a meeting to fill a vacancy. A file for each candidate shall be brought to the meeting at which elections will take place and made available to all Directors. Additional nominations may be made from the floor. The Committee may make recommendations of candidates for appointment by the Governor, to be conveyed by the Chairperson of the Board of Directors to the Governor's Office. The Committee shall develop and recommend for adoption by the Board of Directors, a plan for Board assessment and for in-service training of the Board.
 - (3) Nominating Committee. The non-officer member(s) of the Executive Committee shall select other Director(s) to constitute a Nominating Committee of up to five people that shall include, if known at that time, the person to be nominated as Chairperson of the Corporation. In advance of an Executive Committee meeting preceding the Annual Meeting, the Committee shall present a slate of officers, Committee Chairs for both standing and other Board committees, and non-officer members of the

Executive Committee for election to one-year terms by the Board of Directors at the Annual Meeting.

- (4) Engagement Committee. The Chairperson in consultation with the Chair of the Engagement Committee shall appoint at least four additional Directors to the Committee. Non-Director volunteers may serve on the Committee, but such volunteers shall be fewer in number than the number of Directors serving on the Committee. The Committee shall meet regularly and report its ongoing activities to the Executive Committee and the Board. The Chair of the Committee shall serve on the Executive Committee. The Committee shall develop and recommend for adoption by the Board of Directors, a plan for long-range fund development to support and sustain the purposes of the Corporation through private and public sector gifts and grants for support for annual, capital and special project funding purposes. The Committee also shall design and recommend for Board approval a public relations plan that interprets and builds understanding for the Corporation among its constituencies and the public. The Committee shall be responsible for implementing both plans and may call upon the assistance of the balance of the Board of Directors in accordance with the plans.
 - (5) Grant Review Committee. The Chairperson in consultation with the Chair of the Grant Review Committee shall appoint at least four additional Directors to the Committee. Non-Director volunteers may serve on the Committee, but such volunteers shall be fewer in number than the number of Directors serving on the Committee. The Committee shall be responsible for meeting as needed to review grant applications and make funding recommendations to the Board.
 - (6) Governance Committee: The Chairperson in consultation with the Chair of the Governance Committee shall appoint at least two other Directors to the Committee. The Committee shall be responsible for periodic reviews and updates of the Corporation's governing documents, including the Articles of Incorporation, the Bylaws, policies and guidelines; coordinating reviews by the National Endowment for the Humanities and other donors and sponsors; as well as any other tasks assigned to it by the Board of Directors. The Committee shall report its ongoing activities to the Executive Committee and the Board.
- b. Ad-hoc Committees. The Board of Directors may establish temporary committees for any purpose it deems necessary, for example, because of needs of the program, to investigate particular concerns, or to implement particular policies or decisions of the Board of Directors. The Board of Directors may decide, in establishing a temporary committee, whether non-Director volunteers may serve on the Committee, but such volunteers shall be fewer in number than the number of Directors serving on the Committee.

Section 3. Vacancies. Vacancies in the membership of any committee other than the Executive Committee may be filled by appointments by the Chairperson in consultation with the Committee Chairperson.

Section 4. Quorum. Unless otherwise provided in the resolution of the Board of Directors establishing a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee. Non-voting members of a committee shall not count towards a quorum.

Section 5. Rules. Each committee may adopt rules for its own governance not inconsistent with these Bylaws or with rules, policies and procedures adopted by the Board of Directors.

Section 6. Conflict of Interest. Each committee member shall disclose to the Corporation any actual or apparent conflict of interest at the earliest possible time, in accordance with conflict of interest standards adopted by the Board of Directors and maintained in the Michigan Humanities Council Board of Directors Policies and Procedures Manual. All conflict of interest standards shall be strictly adhered to by all committee members.

ARTICLE VII CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, Etc. All checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness shall be issued in the name of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer and countersigned by the Chairperson or a Vice-Chairperson of the Corporation.

Section 3. Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 4. Gifts. The Board of Directors may accept on behalf of the Corporation any grant, contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation.

ARTICLE VIII BOOKS AND RECORDS

The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors.

ARTICLE IX FISCAL YEAR

The fiscal year of the Corporation shall begin on the first day of November and end on the last day of October in each year.

ARTICLE X INDEMNIFICATION

The Corporation shall indemnify its directors and officers to the maximum extent permitted by law.

ARTICLE XI WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the Michigan Nonprofit Corporation Act or under the provisions of the Articles of Incorporation or the Bylaws of the Corporation, a waiver thereof through electronic transmission or in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XII AMENDMENTS TO BYLAWS

These Bylaws may be altered, amended or repealed and new or restated Bylaws may be adopted upon the affirmative vote of the majority of the Directors then in office at any regular meeting or at any special meeting of the Board, provided at least ten days' written notice is given of intention to alter, amend or repeal or to adopt new or restated Bylaws at such meeting. Such notice shall be delivered personally, sent by mail, or through electronic transmission. If transmitted electronically, such notice shall be deemed to be delivered the date when electronically transmitted to the person entitled to the notice or communication in a manner authorized by the person.

CERTIFICATION OF GIFTS/PLEDGES

Grant Number SO-253129-17

Grantee Organization Lansing, MI
DUNS Number: (b) (4)

Report Number 2886108

Date Submitted 8/31/2017

Donor Category	Number of Donors	Amount Given
Individuals		\$
Corporations or businesses		\$
Public or private foundations	1	\$ 9200.00
Labor unions, associations		\$
Nonfederal government units		\$
Affiliated groups		\$
Special events, benefits		\$
Other		\$

Total amount \$ 9200.00

The amount certified in this letter includes pledges in the amount of \$ 0

☐ Documentation attached for pledges certified?

For General Support Grants to State Humanities Councils only

The matching funds released by this certification will be used as follows:

Regrants \$ All other categories \$ 9,200

I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.

Institutional Grant Administrator Shelly Kasprzycki

If you are using this form outside the NEH's electronic Grants Management System (eGMS), enter the name of the Institutional Grant Administrator (IGA) in the field above. Print a copy for the IGA's signature, scan the signed copy, and e-mail it to grantmanagement@neh.gov.

CERTIFICATION OF GIFTS AND PLEDGES

Award Number	SO-253129-17	
Grantee Organization	Michigan Humanities Council	
Report Number	2890464	
Date Submitted	9/10/2018	
Donor Category	Number of Donors	Amount Given
Individuals	0	\$0.00
Corporations & Businesses	0	\$0.00
Private & Public Foundations	89	\$9,200.00
Labor Unions & Professional Organizations	0	\$0.00
Nonfederal Government Units	0	\$0.00
Affiliated Groups	0	\$0.00
Special Events & Benefits	0	\$0.00
Other	0	\$0.00
	Total Amount:	\$9,200.00
The amount certified with this form includes pledges in the amount of:		\$9,200.00
Is documentation attached for pledges certified?		No
For General Support Grants to State Humanities Councils only		
The matching funds released by this certification will be used as follows:		
Regrants		
All other categories		
<p>I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.</p>		
Signed electronically by Michelle Chrome		

CERTIFICATION OF GIFTS AND PLEDGES

Award Number	SO-253129-17	
Grantee Organization	Michigan Humanities Council	
Report Number	2894779	
Date Submitted	9/10/2019	
Donor Category	Number of Donors	Amount Given
Individuals	0	\$0.00
Corporations & Businesses	0	\$0.00
Private & Public Foundations	0	\$15,000.00
Labor Unions & Professional Organizations	0	\$0.00
Nonfederal Government Units	0	\$0.00
Affiliated Groups	0	\$0.00
Special Events & Benefits	0	\$0.00
Other	0	\$0.00
	Total Amount:	\$15,000.00
The amount certified with this form includes pledges in the amount of:		
Is documentation attached for pledges certified?		No
For General Support Grants to State Humanities Councils only		
The matching funds released by this certification will be used as follows:		
Regrants		
All other categories		
<p>I certify that the total amount has been received in the form of a gift or gifts which have been donated to my organization; meet the criteria for eligibility established by NEH; will be expended for grant purposes during the grant period; and that documentation that substantiates the amounts, sources, eligibility and expenditure of the gifts will be retained for three years following the submission to NEH of the final financial report for this grant. If pledges are included in the total, I certify that (1) the pledges are legally enforceable, (2) the donors are obligated to pay the pledges during the grant period, and (3) the immediate release of matching funds is necessary to carry out grant activities.</p>		
Signed electronically by Jennifer Rupp		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-253129-17		
3. Recipient Organization Michigan Humanities Council Lansing, MI 48912-1270						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number		6. Report Type Interim	7. Basis of Accounting Cash	
8. Project/Grant Period 11/1/2016 - 10/31/2021				9. Reporting Period End Date 10/31/2017		
10. Transactions						
a. Cash receipts				\$597,001.00		
b. Cash disbursements				\$585,805.00		
c. Cash on hand (line a minus b)				\$11,196.00		
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized				\$1,083,830.00		
e. Federal share of expenditures				\$585,805.00		
f. Federal share of unliquidated obligations				\$102,151.00		
g. Total Federal share (sum of lines e and f)				\$687,956.00		
h. Unobligated balance of Federal funds (line d minus g)				\$395,874.00		
10. Recipient Share						
i. Total recipient share required				\$597,001.00		
j. Recipient share of expenditures				\$585,805.00		
k. Remaining recipient share to be provided (line i minus j)				\$11,196.00		
10. Program Income						
l. Total Federal program income earned						
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpected program income (line l minus line m or line n)				\$0.00		
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Ms. Michelle Chrome						
b. Signature of Authorized Certifying Official <i>This report was signed electronically via eGMS Reach.</i>				c. Telephone		
d. Email Address mchrome@mihumanities.org				e. Date Report Submitted 1/29/2018		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-253129-17		
3. Recipient Organization Michigan Humanities Council Lansing, MI 48912-1270						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number	6. Report Type Interim	7. Basis of Accounting Cash		
8. Project/Grant Period 11/1/2016 - 10/31/2021				9. Reporting Period End Date 10/31/2018		
10. Transactions						
a. Cash receipts				\$1,566,701.00		
b. Cash disbursements				\$1,431,126.00		
c. Cash on hand (line a minus b)				\$135,575.00		
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized				\$2,199,040.00		
e. Federal share of expenditures				\$1,431,126.00		
f. Federal share of unliquidated obligations				\$163,958.00		
g. Total Federal share (sum of lines e and f)				\$1,595,084.00		
h. Unobligated balance of Federal funds (line d minus g)				\$603,956.00		
10. Recipient Share						
i. Total recipient share required				\$597,001.00		
j. Recipient share of expenditures				\$585,805.00		
k. Remaining recipient share to be provided (line i minus j)				\$11,196.00		
10. Program Income						
l. Total Federal program income earned				\$1,566,701.00		
m. Program income expended in accordance with deduction alternative				\$1,431,126.00		
n. Program income expended in accordance with addition alternative				\$135,575.00		
o. Unexpected program income (line l minus line m or line n)				\$135,575.00		
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Mrs. Jennifer Rupp						
b. Signature of Authorized Certifying Official This report was signed electronically via eGMS Reach.				c. Telephone (b) (6)		
d. Email Address (b) (6)				e. Date Report Submitted 1/31/2019		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-253129-17		
3. Recipient Organization Michigan Humanities Council Okemos, MI 48864-6011						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number		6. Report Type Interim	7. Basis of Accounting Cash	
8. Project/Grant Period 11/1/2016 - 10/31/2021				9. Reporting Period End Date 10/31/2019		
10. Transactions						
a. Cash receipts					\$2,956,863.00	
b. Cash disbursements					\$2,775,045.00	
c. Cash on hand (line a minus b)					\$181,818.00	
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized					\$3,345,525.00	
e. Federal share of expenditures					\$2,775,045.00	
f. Federal share of unliquidated obligations					\$93,418.00	
g. Total Federal share (sum of lines e and f)					\$2,868,463.00	
h. Unobligated balance of Federal funds (line d minus g)					\$477,062.00	
10. Recipient Share						
i. Total recipient share required					\$2,956,863.00	
j. Recipient share of expenditures					\$2,775,045.00	
k. Remaining recipient share to be provided (line i minus j)					\$181,818.00	
10. Program Income						
l. Total Federal program income earned						
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpected program income (line l minus line m or line n)					\$0.00	
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Mrs. Jennifer Rupp						
b. Signature of Authorized Certifying Official This report was signed electronically via eGMS Reach.				c. Telephone 517-372-7770		
d. Email Address jrupp@mihumanities.org				e. Date Report Submitted 1/31/2020		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-253129-17		
3. Recipient Organization Michigan Humanities Council Okemos, MI 48864-6011						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number	6. Report Type Interim	7. Basis of Accounting Cash		
8. Project/Grant Period 11/1/2016 - 10/31/2021				9. Reporting Period End Date 10/31/2020		
10. Transactions						
a. Cash receipts				\$3,308,023.00		
b. Cash disbursements				\$3,308,023.00		
c. Cash on hand (line a minus b)				\$0.00		
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized				\$3,345,525.00		
e. Federal share of expenditures				\$3,308,023.00		
f. Federal share of unliquidated obligations				\$20,065.00		
g. Total Federal share (sum of lines e and f)				\$3,328,088.00		
h. Unobligated balance of Federal funds (line d minus g)				\$17,437.00		
10. Recipient Share						
i. Total recipient share required				\$3,345,525.00		
j. Recipient share of expenditures				\$3,345,525.00		
k. Remaining recipient share to be provided (line i minus j)				\$0.00		
10. Program Income						
l. Total Federal program income earned				(\$5.00)		
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpended program income (line l minus line m or line n)				(\$5.00)		
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Mrs. Jennifer Rupp						
b. Signature of Authorized Certifying Official This report was signed electronically via eGMS Reach.				c. Telephone 517-372-7770		
d. Email Address jrupp@mihumanities.org				e. Date Report Submitted 1/31/2021		

FEDERAL FINANCIAL REPORT

1. Federal Agency to which Report is Submitted National Endowment for the Humanities				2. Federal Grant Identifying Number Assigned by Federal Agency SO-253129-17		
3. Recipient Organization Michigan Humanities Council Okemos, MI 48864-6011						
4a. DUNS Number (b) (4)	4b. EIN or TIN 510164775	5. Recipient Acct. Number	6. Report Type Final	7. Basis of Accounting Cash		
8. Project/Grant Period 11/1/2016 - 10/31/2021				9. Reporting Period End Date 10/31/2021		
10. Transactions						
a. Cash receipts				\$3,345,525.00		
b. Cash disbursements				\$3,344,025.00		
c. Cash on hand (line a minus b)				\$1,500.00		
10. Federal Expenditures and Unobligated Balance						
d. Total federal funds authorized				\$3,345,525.00		
e. Federal share of expenditures				\$3,344,025.00		
f. Federal share of unliquidated obligations				\$1,500.00		
g. Total Federal share (sum of lines e and f)				\$3,345,525.00		
h. Unobligated balance of Federal funds (line d minus g)				\$0.00		
10. Recipient Share						
i. Total recipient share required				\$3,345,525.00		
j. Recipient share of expenditures				\$3,345,525.00		
k. Remaining recipient share to be provided (line i minus j)				\$0.00		
10. Program Income						
l. Total Federal program income earned						
m. Program income expended in accordance with deduction alternative						
n. Program income expended in accordance with addition alternative						
o. Unexpended program income (line l minus line m or line n)				\$0.00		
11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						
12. Remarks						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name of Authorized Certifying Official Mrs. Jennifer Rupp						
b. Signature of Authorized Certifying Official This report was signed electronically via eGMS Reach.				c. Telephone 517-372-7770		
d. Email Address jrupp@mihumanities.org				e. Date Report Submitted 1/31/2022		