

NATIONAL ENDOWMENT FOR THE HUMANITIES

Applicant Institution: Tri-State
University
Project Director: Martha Smith
Project Grant Period: 5/1/2013-
10/31/14

Sample Budget Form (rev. 4/2012)
Course Development by a Single Faculty Member

[A link to the budget instructions is available on the program resource page.](#)

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	Project Total
1. Salaries & Wages						
Project Director Stipend for Martha Smith			\$15,000			\$15,000
2. Fringe Benefits						
Project Director Martha Smith	13.333% of funded portion of salary		\$2,000			\$2,000
3. Consultant Fees						
Academic Consulting			\$400			\$400
Website Development			\$1,500			\$1,500
4. Travel						
Course dissemination at conference	1 person, 2-day conference; \$250 per diem x 2 days Airfare: \$500				\$1,000	\$1,000
5. Supplies & Materials						
Texts	For course development	20 texts	\$750			\$750
DVDs	For film series	5 DVDs	\$100			\$100
6. Services						
Photocopying	Course publicity				\$50	\$50
7. Other Costs						
Theater tickets	\$20/ticket x 35 students x 2 semesters				\$1,400	\$1,400
8. Total Direct Costs	Per Year		\$19,750		\$2,450	\$22,200
9. Total Indirect Costs	Per Year		\$2,173		\$270	\$2,443
Indirect Cost Calculation: a. Rate: 11% of direct cost per year. b. Federal Agency: NSF c. Date of Agreement: 12/3/08						
10. Total Project Costs (Direct and Indirect costs for entire project)						\$24,643
11 Project Funding						\$24,643
a. Requested from NEH	Outright:					\$24,643
	Matching Funds:					\$0
	Total Requested from NEH:					\$24,643
b. Cost Sharing	Applicant's Contributions:					\$0
	Third Party Contributions:					\$0
	Project Income:					\$0
	Other Federal Agencies:					\$0
	Total Cost Share:					\$0
12. Total Project Funding						\$24,643