

Beyond Citation: Critical Thinking About Digital Research

Data management plan

Expected data

Type of Data	Format	When shared?	Location
Open source computer code associated with interactive, embeddable site extensions or widgets	HTML, CSS, PHP	At the conclusion of the project.	GitHub and Graduate Center institutional repository
Platform content	HTML, CSS, PHP	At the conclusion of the project.	Internet and Graduate Center institutional repository
White paper	PDF	At the conclusion of the project.	NEH website and Graduate Center institutional repository
Final Report to NEH	PDF	At the conclusion of the project. It may be necessary to redact some financial information from the report for privacy reasons.	Graduate Center institutional repository

Period of Data Retention

Data and reports will be publicly available within one year of project completion, if not sooner. Data will be retained for a minimum of five years beyond the completion of the start-up phase.

Roles and Responsibilities

At the end of the grant period, the Co-Project Director will assist the Project Director with depositing copies of the data in the Graduate Center's institutional repository, *Academic Works*, and any additional repositories designated by the project. She will also create contextual information to be deposited including information about the provenance and condition of the data.

Data Formats and Dissemination

All data, including code and website content (unless otherwise specified on the Beyond Citation) will be made available under a Creative Commons B-NC-SA license. Code for the interactive, embeddable site extensions or widgets will be available on GitHub, a publicly accessible code repository, as well as *Academic Works*.

Data Management and Maintenance

Code will be maintained on GitHub by members of the Commons-in-a-Box programming team. Long-term management and maintenance of data deposited with *Academic Works* is the responsibility of staff employed by the Graduate Center Library.

CUNY Graduate Center institutional repository

The Graduate Center's new repository is *Academic Works* (<http://works.gc.cuny.edu>) which is administered by the Graduate Center Library. As a bepress repository, *Academic Works* can accept any type of file, including data files, without a size limit. Bepress repositories are hosted on Digital Commons network servers with service and support from bepress and are easily discoverable on Google and Google Scholar. The Graduate Center Library is committed to making *Academic Works* a central and sustainable service. In addition, CUNY is making a major institutional commitment to a CUNY-wide repository, which will be overseen by a newly hired scholarly communications librarian. The GC repository and future CUNY-wide repository will be included in search results on CUNY OneSearch, CUNY libraries' soon-to-launch discovery tool (from Primo).